

**Grace A. Dow Memorial Library Board Meeting
September 18, 7:00 p.m.
City Hall Council Chambers**

MISSION

To inspire lifelong learning by connecting people and resources

VISION

To be the most dynamic, accessible, and relevant learning environment in the community

AGENDA – Wednesday, September 18, 2019

1. Roll Call – Stephanie Andreasen, Sarah Galt, Gail Hoffman, Ann Moe, Laura Piel
2. [Acceptance of July 17, 2019 Meeting Minutes](#)
3. Additions or Changes to the Agenda
4. Public Comments
5. Library Communications – Friends of the Library (Kathy Rasette)
6. Director's Report
 - a. New Business:
 - i. What's happening at the Library
7. Patron Comments and Suggestions
8. Announcements
9. Adjournment

Next meeting date: November 13, 2019.

**Grace A. Dow Memorial Library
Library Board Minutes
Wednesday, July 17, 2019, 7 p.m.
City Hall Council Chambers**

I. Roll Call

Andrus called the meeting to order at 7:00 p.m.

PRESENT: Stephanie Andreasen, Miriam Andrus, Sarah Galt, Gail Hoffman, Ann Moe
ALSO PRESENT: Sudi Kotecha, Adult Services Librarian, Roberta VanHolstyn, Technical Secretary

II. Nominations and selection of Board Officers

Galt made a motion to nominate Moe to the office of chairman, seconded by Andreasen. Galt made a motion to nominate Andreasen to the office of vice-chairman, seconded by Hoffman. Motion carried. Moe assumed the position of chairman for the remainder of the meeting.

III. Acceptance of May 15, 2019 Meeting Minutes

Motion by Hoffman to accept minutes as submitted, seconded by Andreasen. Motion approved.

IV. Additions or Changes to the Agenda

None

V. Public Comments

None

VI. Library Communications – Hoopla Database Highlight

Reference Librarian Sudi Kotecha presented information about the database Hoopla to Board Members.

VII. Director's Report

a. New Business:

- i. What's happening at the Library
Andrus reviewed recent and upcoming events at the Library.

b. Old Business:

- i. Library Fines and Fee
After Board discussion, it was moved by Andreasen, seconded by Hoffman, that the Board recommend elimination of section 21-90 of the fines and fee ordinance with the Library's mission and vision as well as improve accessibility of the Library, decrease negative customer

interactions, and stay ahead of emerging national public library practices.
Motion carried.

It was noted that in a year, Library staff would report back to the Board on the results of the proposed action.

VIII. Patron Comments and Suggestions

Written comments submitted by patrons were presented and possible solutions and responses were discussed.

IX. Announcements

Touch-a-Truck and Writer's Conference will be held during the week of July 22. During the week of September 2, the Library will be closed for staff training and transition to the new system. The patron parking lot will be closed during this week for re-sealing and re-striping. It was noted that no Library materials will be due until September 18.

X. Adjournment

Andreasen moved to adjourn, seconded by Galt. Motion approved. Meeting adjourned at 8:30 p.m. The next meeting of the Library Board is September 18, 2019.