

# **JACK BARSTOW AVIATION ADVISORY COMMISSION**

## **AGENDA**

Tuesday, July 12, 2022 at 5:00 pm  
City Council Chambers

1. Call to Order - Roll Call
2. Approval of March 8, 2022 Meeting Minutes
3. Mead & Hunt Update (Stephanie Ward)
4. Monthly Activity Report and Airport Maintenance Status Report (Sarah Pagano)
5. New Business
6. Public Comment
7. Adjourn

## MINUTES OF THE BARSTOW AVIATION ADVISORY COMMISSION MEETING

March 8, 2022

PRESENT: Commissioners: Matt Janson, Dustin Jermalowicz, Linda Langrill, James Pollack, Richard Siemer

EXCUSED: None

LOCATION: Midland City Hall

OTHERS: Airport Manager Sarah Pagano, Assistant City Manager Carol Stone, Mead & Hunt Consultant Stephanie Ward, Pilots: John McKeen

REPORTED BY: Sarah Pagano, Airport Manager

Comm. Pollack called the meeting to order at 5:00pm.

**Agenda Item #2 Approval of Past Minutes:** Approval of Minutes: The minutes of the December 14, 2021 meeting were reviewed. Comm. Siemer moved to accept the minutes as written. The motion was approved unanimously (5-0).

**Agenda Item #3 ACIP Updates:** Stephanie Ward of Mead & Hunt reported that the Airport Layout Plan (ALP) has been submitted to MDot for approval. Ms. Ward then reported that the environmental assessment (EA) which must be completed prior to beginning tree removal is moving forward. Estimated completion of the EA is spring of 2023. Due to being restricted to tree clearing during November – March this may delay tree clearing to fall of 2023. Ms. Ward reported on the Bipartisan Infrastructure Law (BIL) Barstow will receive \$159,000 of additional funds per year for the next five years, which will be used toward tree clearing efforts including easements and clearing. Ms. Ward laid out the year-by-year expected progress based on funding through 2026 which has been accelerated by two years due to the extra funds. Commission Siemer inquired on the expiration of BIL funds, which is four years.

**Agenda Item #4 Monthly Activity Report:** Airport Manager Sarah Pagano reported a decrease in overall movements in December 2021 vs December 2022, most likely due to weather but an increase in both 100LL and Jet A sales. Likewise, due to weather there was a decrease in overall movements in January 2022 vs. January 2021. 100LL sales were nearly identical for the two time periods, however Jet A sales were increased. Ms. Pagano reported that Barstow had their routine inspection from MDot and was placed on a provisional license due to the obstructions to safe airspace caused by trees. Ms. Pagano reported that snow plowing has been successful and the Airport has been providing private hangar plowing with good feedback. Ms. Pagano reported that Food Truck Fridays will resume this summer. Ms. Pagano concluded with an overview of maintenance which has been budgeted for in fiscal year 2023 including hangar and fuel pump maintenance. Commissioner Langrill asked Ms. Pagano about power issues with the automated weather observation system (AWOS) as well as with the pumps. Ms. Pagano explained that internet issues due to weather have affected functionality of AWOS and the pumps and the procedure for a power outage. Ms. Pagano then reported on fuel prices and 2021 fuel profits as well as efforts to keep fuel prices competitive. Ms. Pagano reported that those with trees on their private

property will be receiving a letter notifying them of the obstruction and the need to remove them. The letter is still in a draft form.

**Agenda Item #5 New Business:** None heard

**Agenda Item #8: Public Comment:** Pilot and hangar owner Mr. John Mckeen asked if a forestry service could be located which will pay us for the wood which is a consideration that is being explored. Mr. Mckeen then also inquired on the formula used for fuel pricing. Ms. Pagano answered that the pump price is the airport's cost of the fuel plus credit card fees and a \$0.25 profit margin. Commissioner Siemer asked if there would be youth events at the airport. Ms. Pagano responded that Young Eagles flights (free flights for ages 8-17) will continue on the second Saturday of each month and that Aviation Camp for high school aged students will be in June. Commissioner Langrill asked about the pancake breakfasts. Ms. Pagano replied that EAA 1093's pancake breakfasts are the first Saturday in May and the second Saturday in September and public is welcome.

The next regular meeting of the Aviation Advisory Commission is:

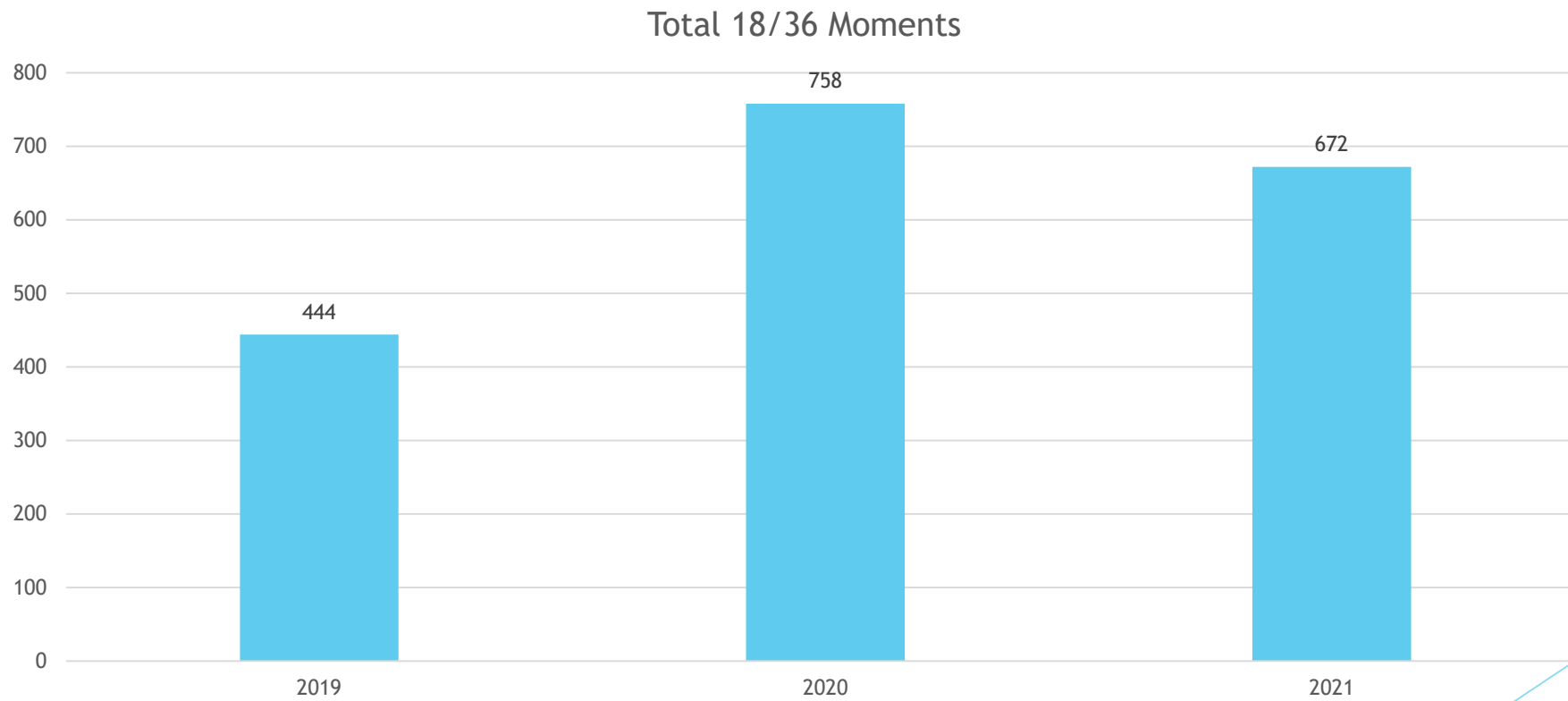
Tuesday, May 10 at 5:00pm at City Hall

The meeting was adjourned at 5:46pm

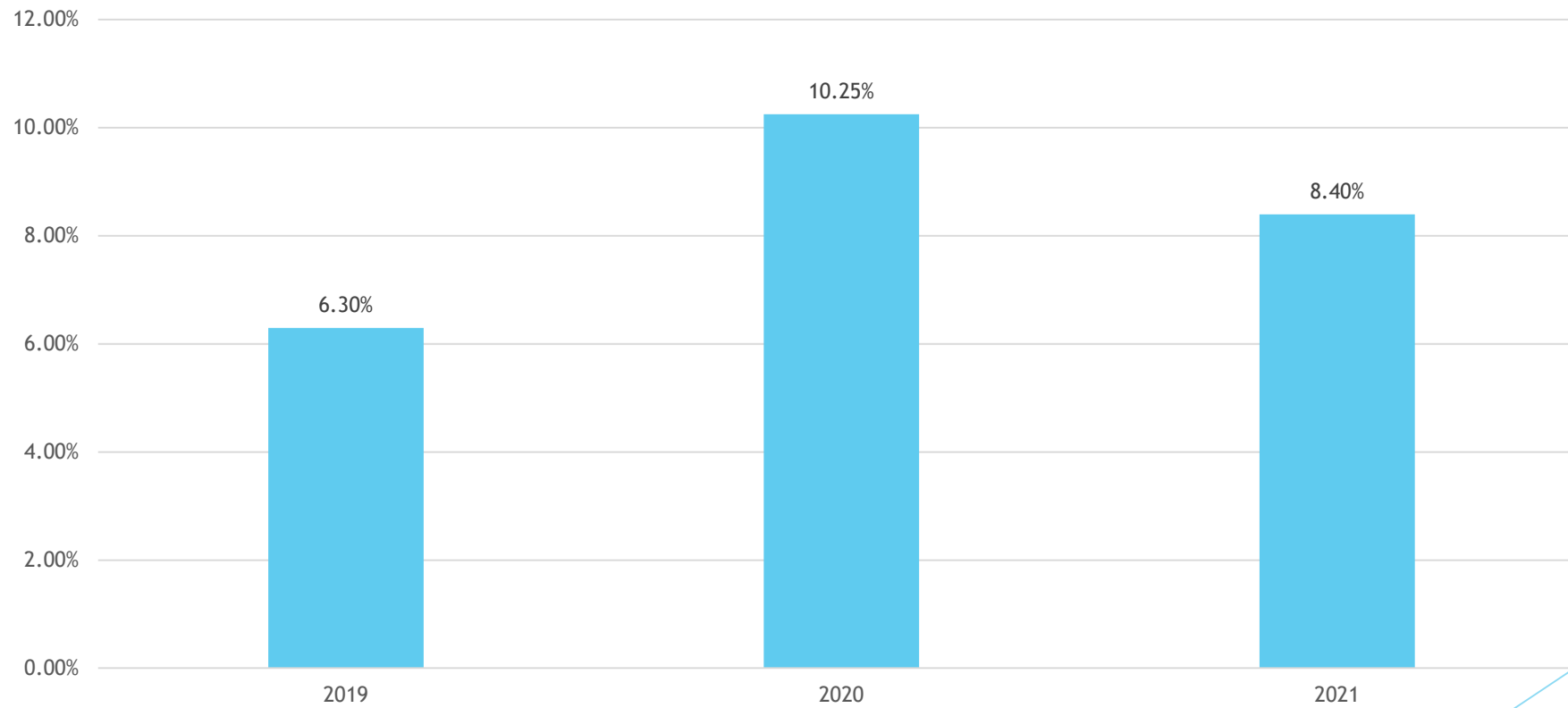
# Aviation Advisory Commission

July 12, 2022

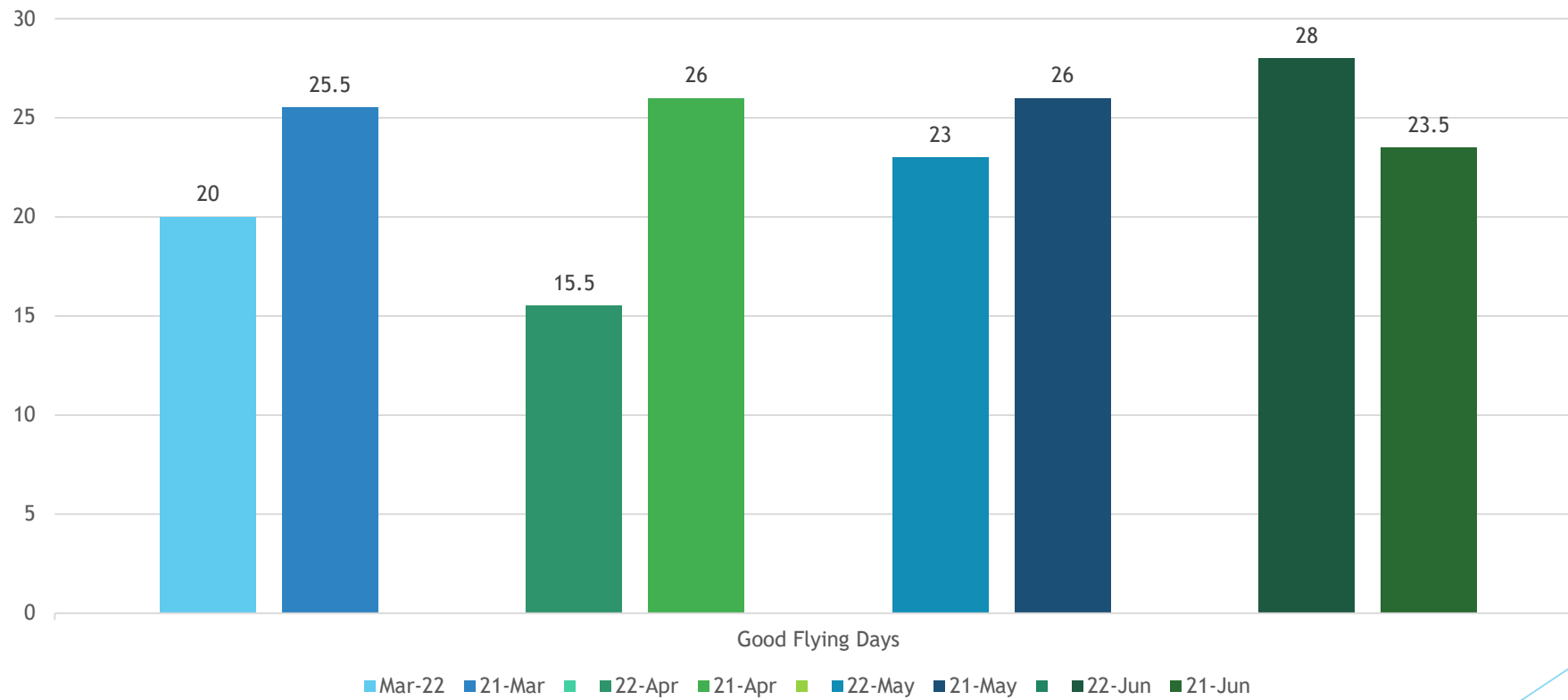
# Total 18/36 Movements by Year



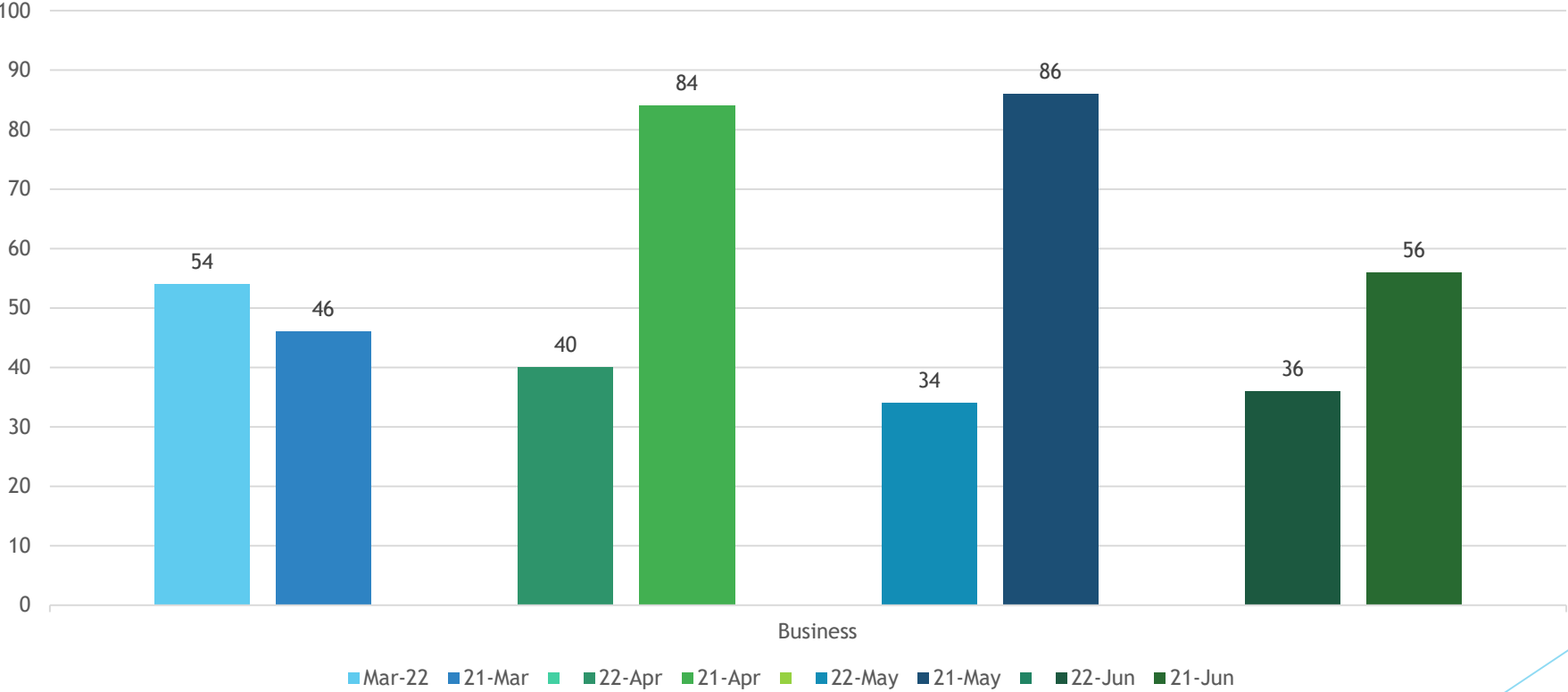
# Percentage of Movements on 18/36



# Good Flying Days

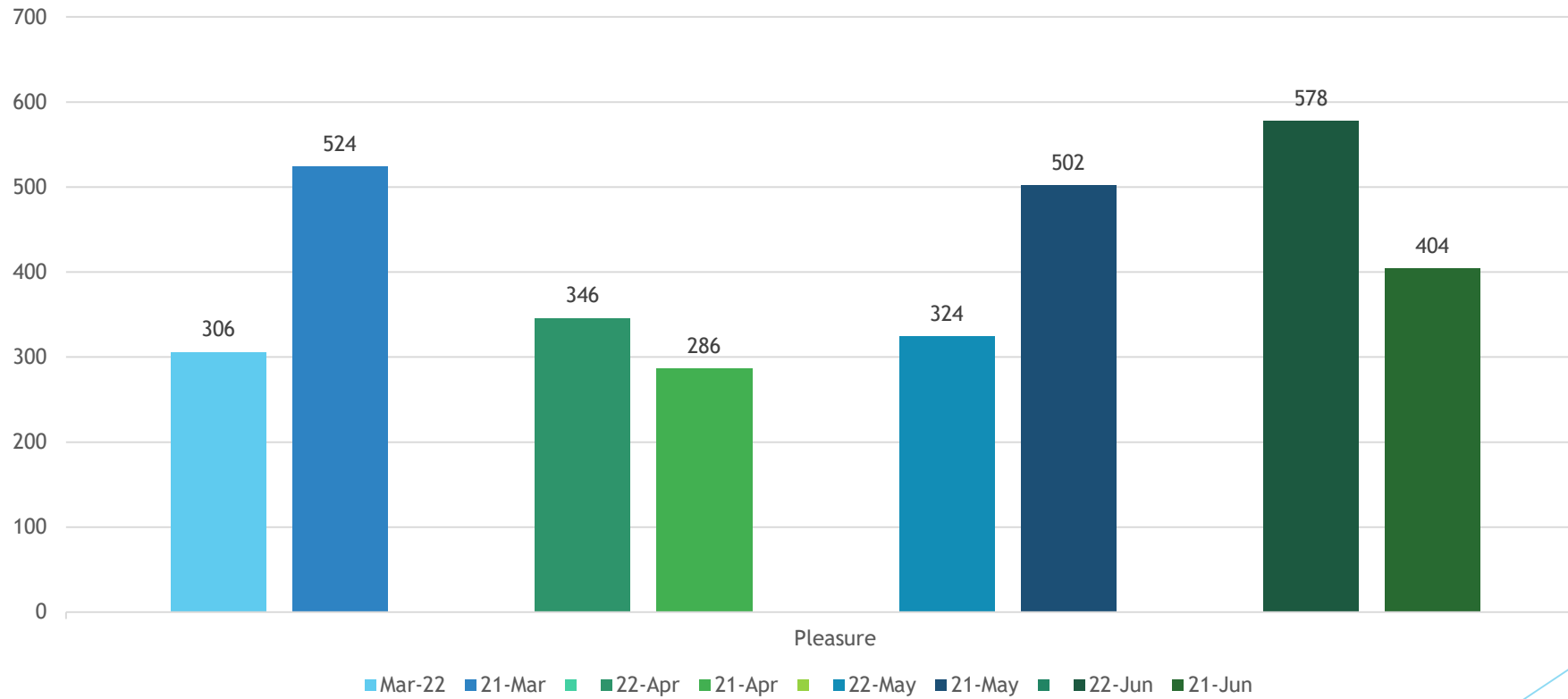


# Business Flights

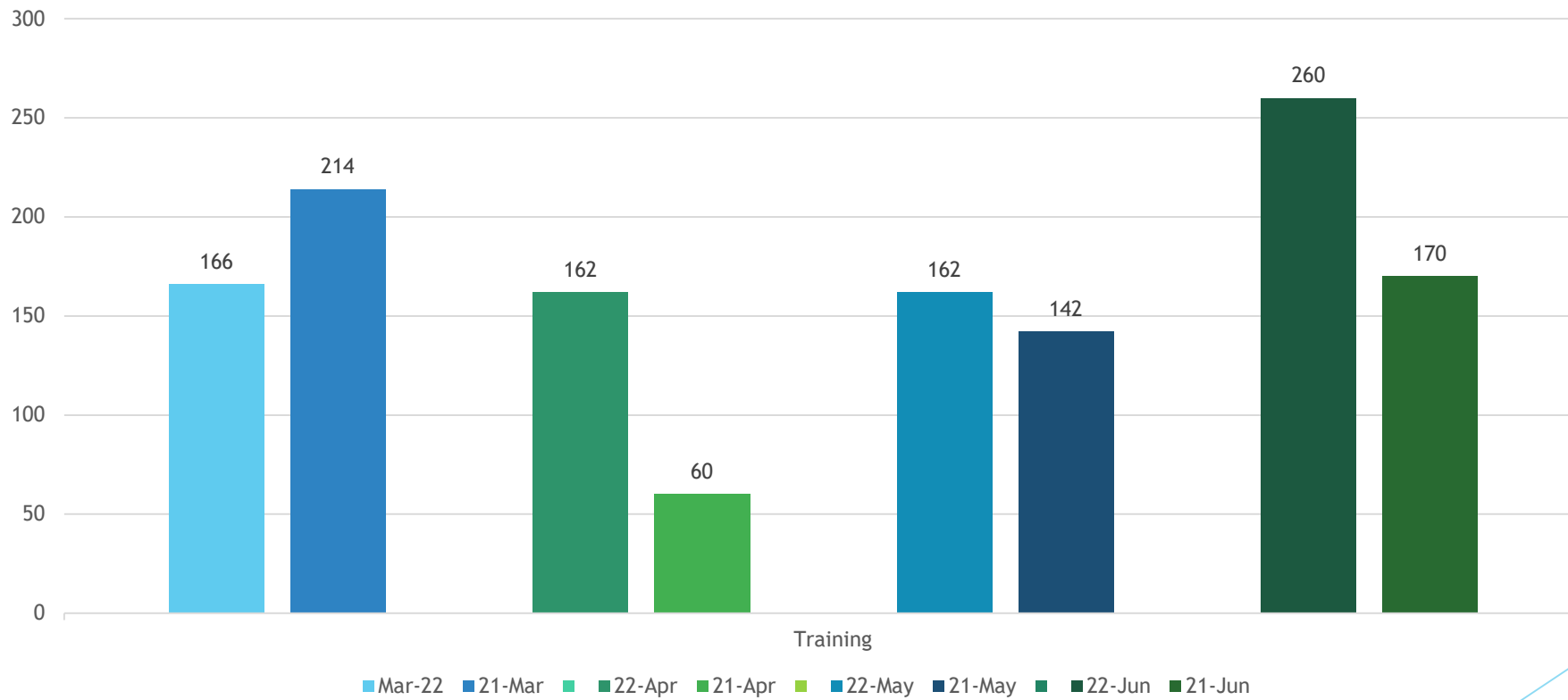




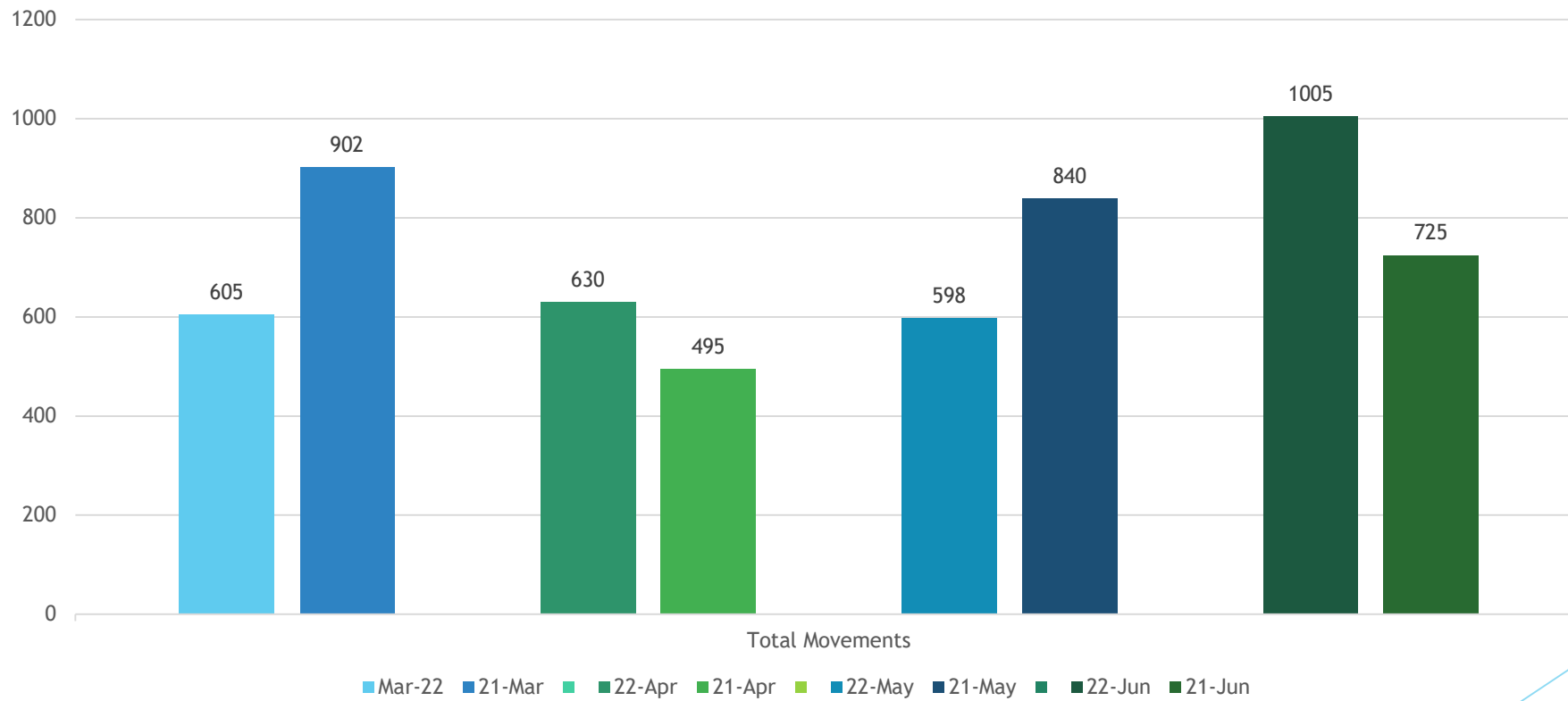
# Pleasure Flights



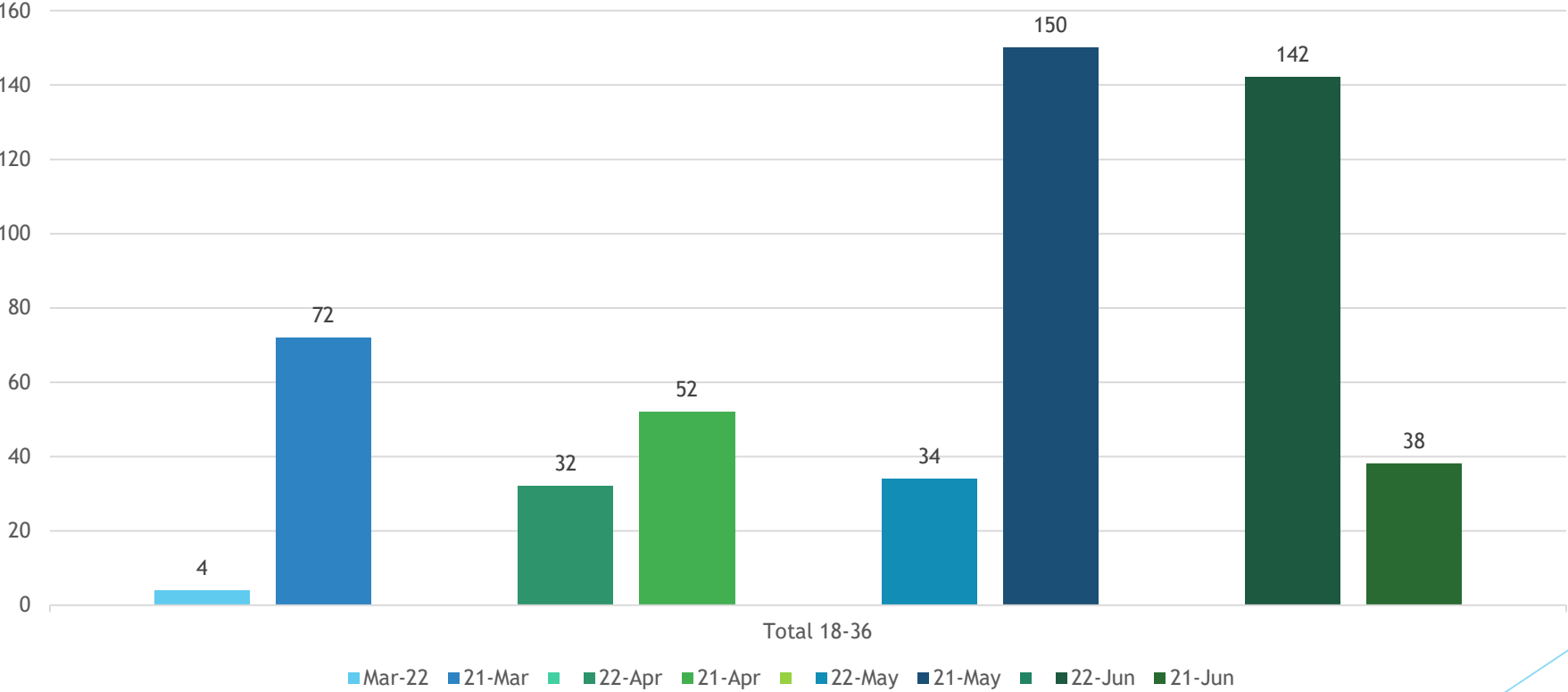
# Training Flights



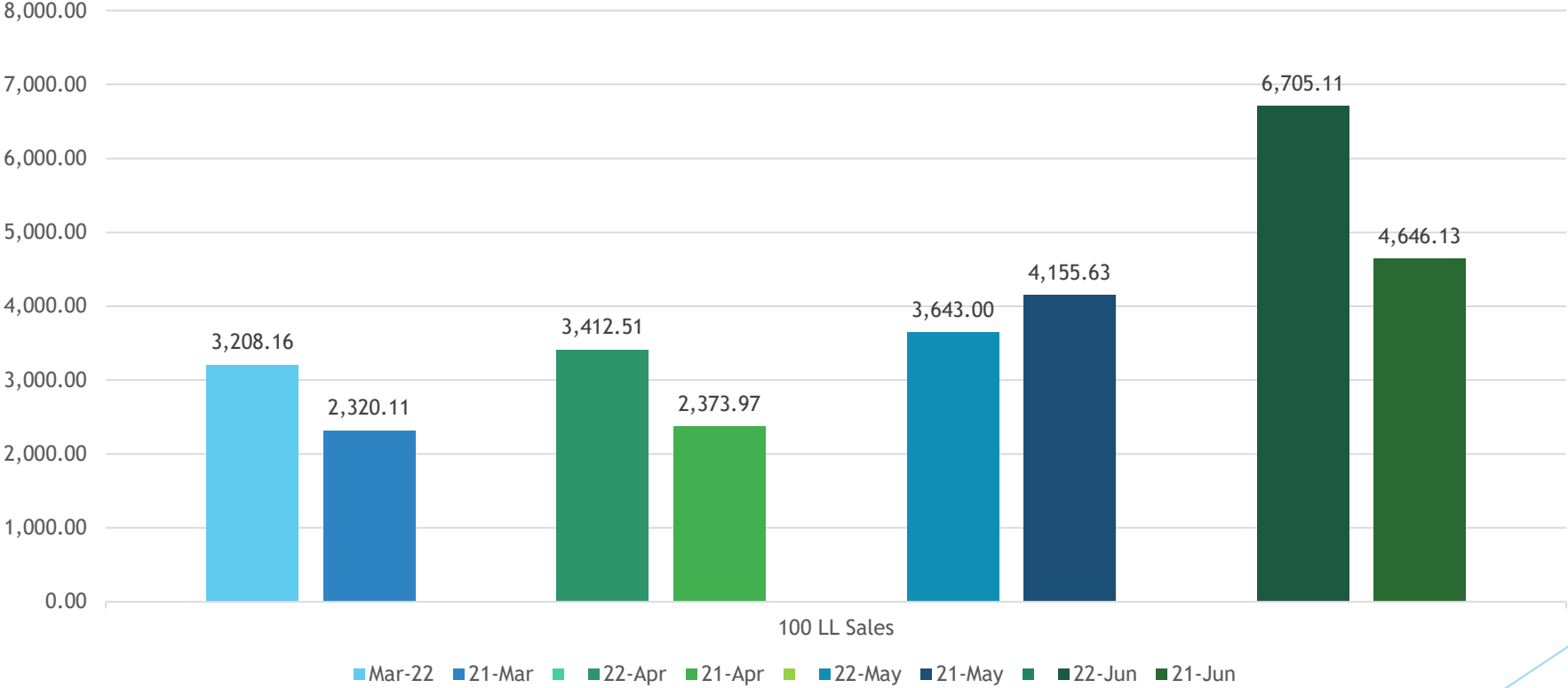
# Total Movements



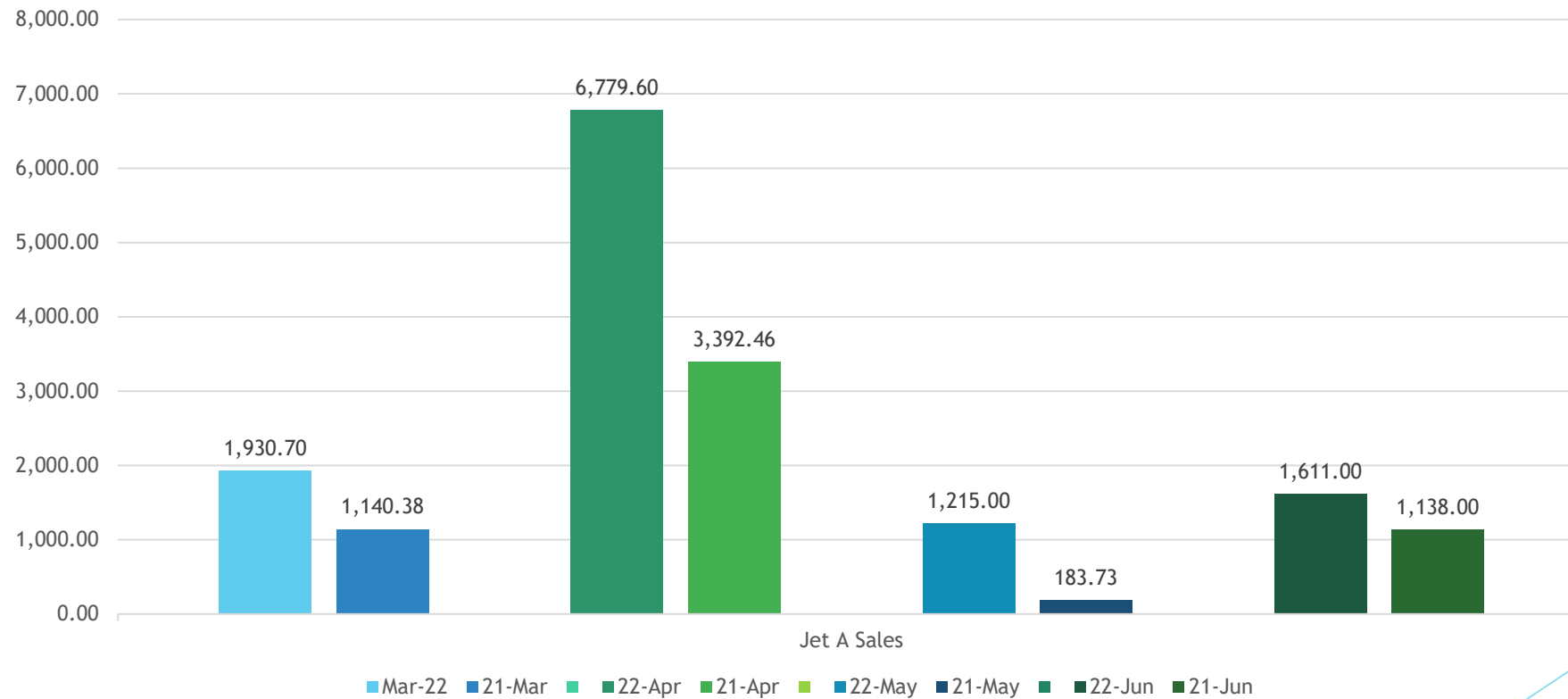
# 18-36 Movements



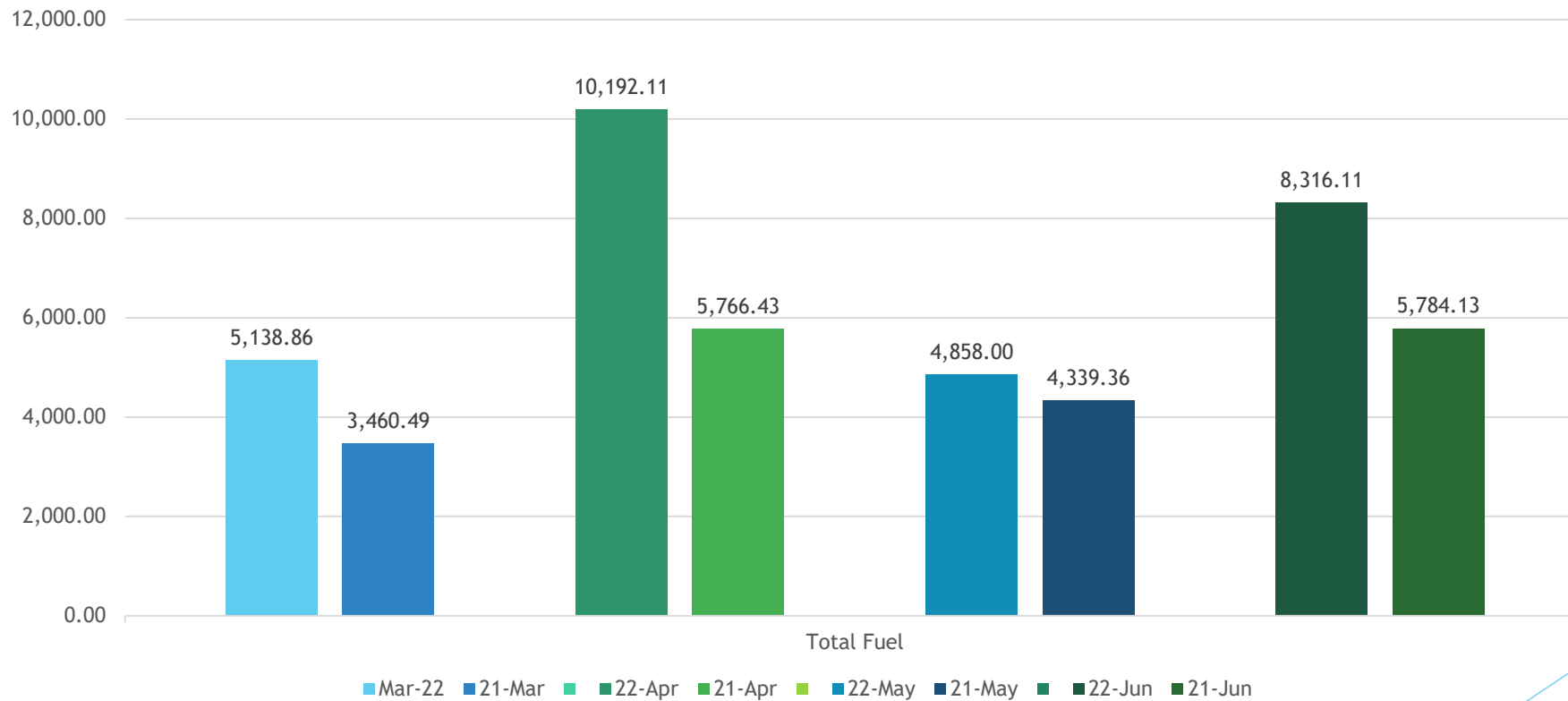
# 100 LL Sales by Month



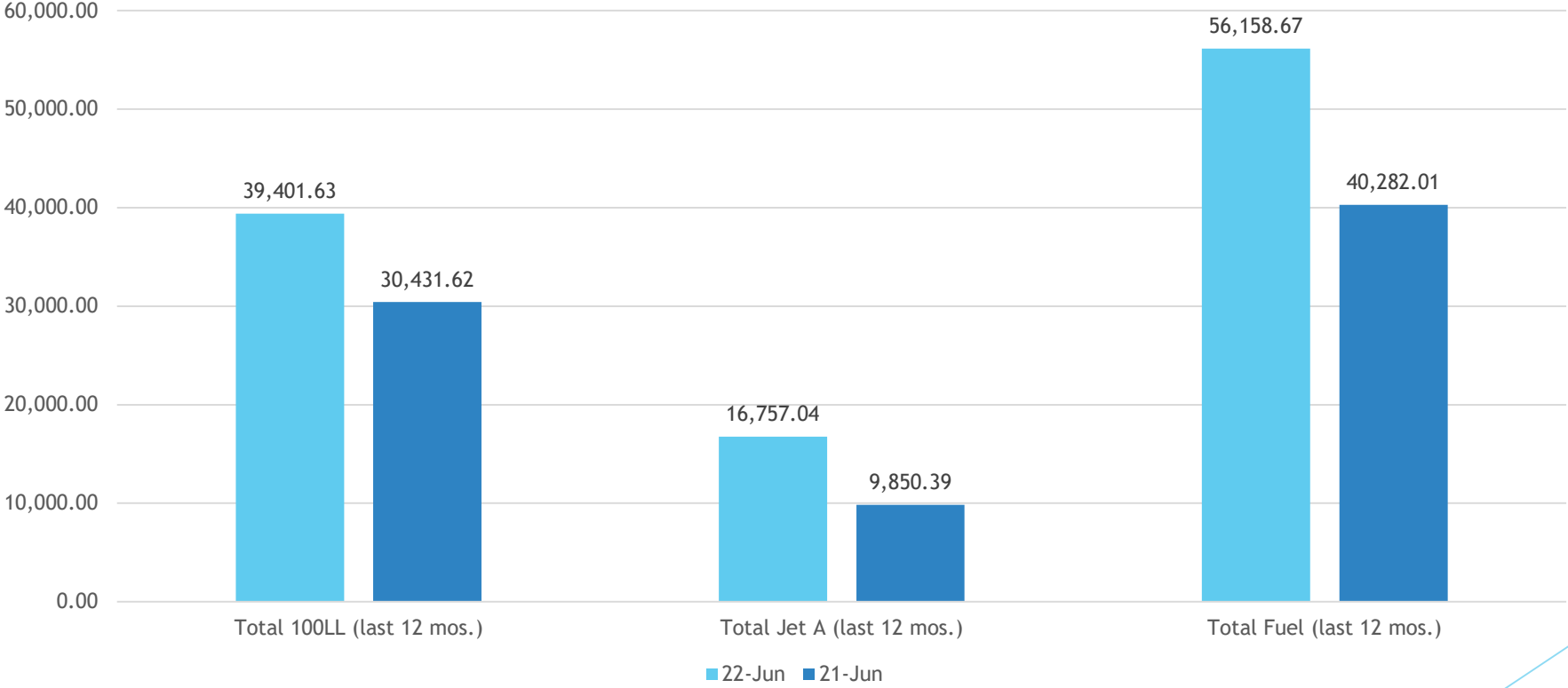
# Jet A Sales by Month



# Total Fuel by Month

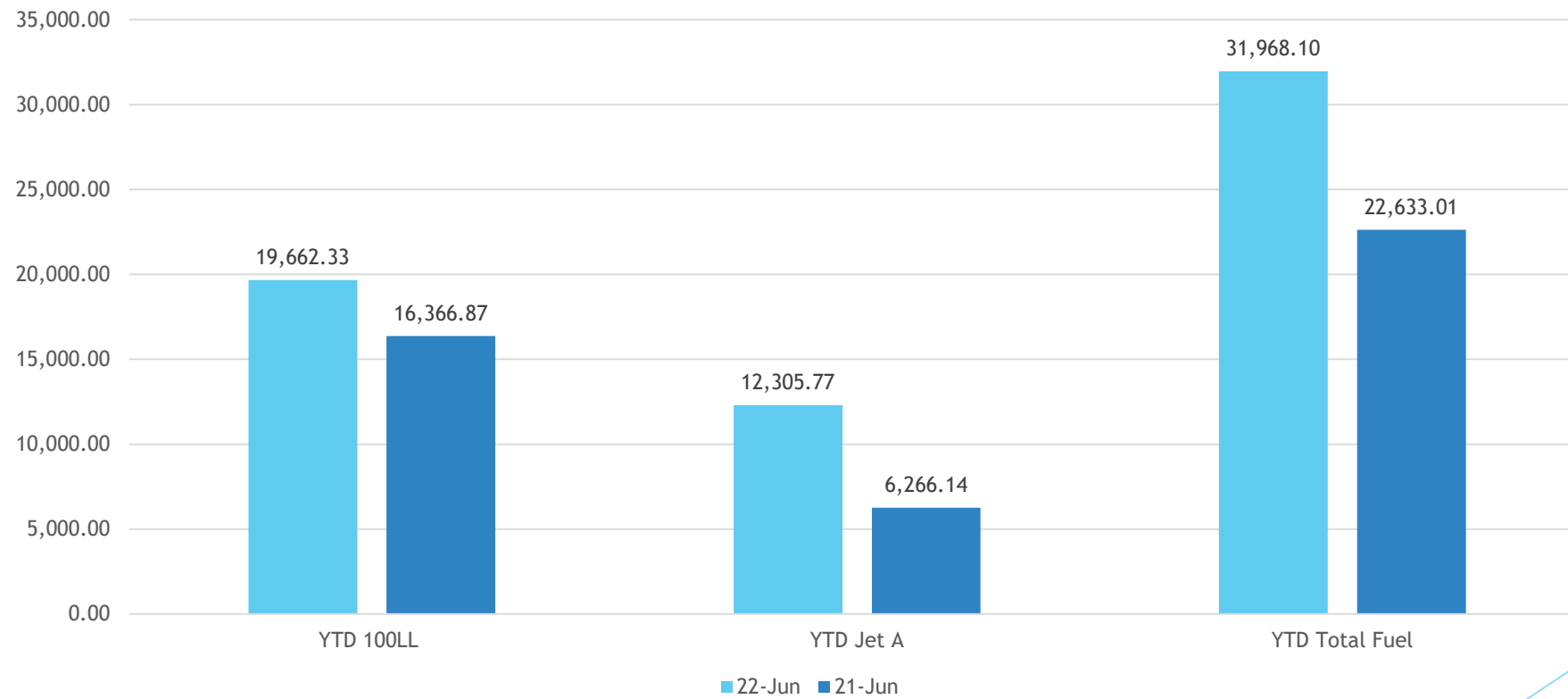


# 12 Month Fuel Sale





# YTD Fuel Sale



# Maintenance

- ▶ 11A Hangar
- ▶ Pavement
- ▶ Pumps

# Events

- ▶ SCCA
- ▶ 5K
- ▶ 75<sup>th</sup> Anniversary