



Parks and Recreation ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6930 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

August 31, 2023

TO: Parks and Recreation Commission

FROM: Karen Murphy, Public Services Director

SUBJECT: Parks and Recreation Commission Meeting of September 5, 2023

The regular meeting of the Midland Parks and Recreation Commission has been scheduled for Tuesday, September 5, 2023. The meeting will be held in person at the Council Chambers of Midland City Hall at 333 W. Ellsworth Street and will begin at 7:00 p.m.

The agenda for the meeting is as follows:

- 1) Call to Order
- 2) Roll Call
- 3) Election of Chair and Vice Chair
- 4) Minutes of meeting of August 2, 2023
- 5) Call to Audience
- 6) Introduction of recreation fee review calendar
- 7) Proposed change to meeting calendar for 2024
- 8) Adoption of FY 2023/24 Work Plan
- 9) Recreation Update
- 10) Project Reports
 - a. Grove Park Restroom groundbreaking event
 - b. Central Park Band Shell Accessibility
 - c. Stratford Accessible Canoe/Kayak Launch
 - d. Blessed Sacrament Playground
 - e. City Forest Flow Trails and Skills Park
- 11) Old Business
 - a. Parks Rules update approved
- 12) New Business
- 13) Adjourn



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August 31, 2023

TO: Parks and Recreation Commission

FROM: Karen Murphy, Director of Public Services

SUBJECT: Notes for Meeting of September 5, 2023

Introduction of recreation fee review calendar

The proposed schedule to review the recreation fees allows staff to have any changes to the fee structure in place prior to submitting the proposed budget for the following fiscal year. This schedule has worked well in recent years and I suggest we follow the same process for this year. The proposed outline for the recreation fee process is as follows:

- September Commission meeting – Commission to review the proposed recreation fee review schedule
- October Commission meeting – Commission to review the the existing recreation fee philosophy
- November Commission meeting – Staff to propose revised fees for the Commission to consider
- December Commission meeting – Hold a public hearing to receive input on proposed fees
- Mid-December Joint Meeting – Invite City Council to meet with Commission to discuss the proposed fees

Proposed change to meeting calendar for 2024

As follow up to a question raised about election calendars at the August meeting, I looked into the option of changing the Parks Commission's standing meeting date from the first Tuesday to the first Wednesday of each month. This date is available on the City's meeting calendar as well as the MCTV calendar. For ease of notifying the public of when the Commission meets each month, I am proposing that the reoccurring calendar date for monthly meetings move to the first Wednesday of each month with the exception of January, April and July due to proximity of holidays.

Adoption of FY 2023/2024 Work Plan

Based on discussion from the August 2 meeting, attached is the proposed FY 2023/2024 Work Plan. I will ask the Commission to review the list of topics included and offer a motion of support to adopt the plan as presented.

Recreation Update: Marcie Post will provide an update on upcoming Recreation programs including Pooches at the Pool, the Grand Experience, the Neighborhood Scavenger Hunt and the movie night at Stratford Woods.

Project Reports: I will provide updates on the following projects:

- a. Grove Park Restroom groundbreaking event
- b. Central Park Band Shell Accessibility
- c. Stratford Accessible Canoe/Kayak Launch
- d. Blessed Sacrament Playground
- e. City Forest Flow Trails and Skills Park

Respectfully,

Karen Murphy