



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640 ♦ 989.837.3300 * 989-835-2717 FAX ♦ www.cityofmidlandmi.gov

REGULAR MEETING OF THE MIDLAND CITY COUNCIL

September 28, 2020

7:00 PM

Due to Governor Gretchen Whitmer's current Executive Orders requiring social distancing and allowing meetings of public bodies to be held electronically, this meeting will be conducted via videoconference. The City of Midland will utilize Zoom to conduct this videoconference meeting.

AGENDA

To join via videoconference, go to:

<https://zoom.us/join> ~ Webinar ID: 837 0336 5262 ~ Password: 034780

To join via telephone, dial:

1 (312) 626-6799 ~ Webinar ID: 837 0336 5262 ~ Password: 034780

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL - Steve Arnosky
Diane Brown Wilhelm
Maureen Donker
Pamela Hall
Marty A. Wazbinski

CONFLICT OF INTEREST DISCLOSURE STATEMENT

CONSIDERATION OF ADOPTING CONSENT AGENDA ITEMS:

All resolutions marked with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate consideration of these items unless a Council member or citizen so requests during the discussion stage of the "Motion to adopt the Consent Agenda as indicated." If there is even a single request the item will be removed from the consent agenda without further motion and considered in its listed sequence in regular fashion.

APPROVAL OF MINUTES:

1. * Approve minutes of the September 14 regular City Council meeting. ARMSTRONG

PROCLAMATIONS, AWARDS, RECOGNITIONS, PRESENTATIONS:

2. Partnership with the City of Midland and Midland Area Community Foundation's Cultural Awareness Coalition; GUYER
 - a. Cultural Awareness Month October 2020
 - b. Midland Neighbor Week September 28 – October 4.
3. Fire Prevention Week in October. COUGHLIN

PUBLIC HEARINGS:

4. Public Hearing to amend the FY2020-21 General Fund budget for improvements at Grove Park (also see material sent in the September 14 agenda packet). MURPHY

PUBLIC COMMENTS, IF ANY, BEFORE CITY COUNCIL. This is an opportunity for people to address the City Council on issues that are relevant to Council business but are not on the agenda.

RESOLUTIONS:

5. September 2020 Storm & Sanitary Sewer Activities Update Report. FRAZEE
6. * Racial Injustice March on October 2, 2020. TISDALE

Considering purchases and contracts:

7. Award contract to CSRS as FEMA consultant to provide consulting services to the City during the dam failure recovery process. KEENAN
8. * Enterprise Software Maintenance (4/5 vote required). UNDERHILL
9. * Municipal Service Center Roof Replacement Change Order. MURPHY
10. * Purchase Dial-A-Ride Buses. MURPHY
11. * Purchase Light Duty Vehicles. MURPHY
12. * Road Salt for the 2020-21 Winter Season. MURPHY
13. * Washington Woods West Building Chiller Replacement. MURSCHEL

Setting a public hearing:

14. * Set public hearing to amend the FY2020-21 Municipal Service Center budget for HVAC temperature control software upgrade. MURPHY
15. * Set a public hearing to approve the proposed amendments to the fiscal year 2020-21 Community Development Block Grant budget. MURSCHEL

16. * Set a public hearing to consider the proposed amendment to the fiscal year 2020-21 Washington Woods budget to align with the proposed Community Development Block Grant budget award. MURSCHEL

NEW BUSINESS:

TO CONTACT THE CITY WITH QUESTIONS OR FOR ADDITIONAL INFORMATION

Citizen Comment Line: 837-3400
City of Midland website address: www.cityofmidlandmi.gov
City of Midland email address: cityhall@midland-mi.org
Government Information Center: located near the reference desk at the Grace A. Dow Memorial Library

To provide written comment to City Council regarding items on this agenda, please e-mail: CityHall@midland-mi.org. These communications will be shared with members of the public body. Comments are accepted until 4 p.m. on the day of the meeting. Comment can also be made during the public comment portion of the agenda.

For the hearing impaired, please call 711 to access the FCC's phone relaying service and provide the call-in information above.

File Attachments for Item:

* Approve minutes of the September 14 regular City Council meeting. ARMSTRONG

September 14, 2020

A regular electronic meeting of the City Council was held on Monday, September 14, 2020, at 7:00 p.m. online via <https://zoom.us/join>, with Webinar ID: 838 6901 7174 ~ Password: 338208. Mayor Donker presided. The Pledge of Allegiance to the Flag was recited in unison.

Councilmen present: Steve Arnosky, Diane Brown Wilhelm, Maureen Donker, Pamela Hall, Marty Wazbinski

Councilmen absent: None

MINUTES

Approval of the minutes of the August 24, 2020 regular electronic meeting was offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski. (Motion ADOPTED by a Roll Call Voice Vote.)

CONSTITUTION WEEK

Communications Coordinator Katie Guyer presented information on Constitution Week and introduced Nancy Pnacek of the John Alden Chapter of the Daughters of the American Revolution. The following resolution was then offered by Councilman Hall and seconded by Councilman Arnosky:

RESOLVED, that the Mayor is authorized to issue the attached proclamation designating the week of September 17 – 24, 2020 as Constitution Week in the city of Midland to commemorate the formation and signing of the United States Constitution and encourage all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves. (Motion ADOPTED by a Roll Call Voice Vote.)

PUBLIC COMMENT

No public comments were made.

RULES OF PROCEDURE FOR VIRTUAL MEETINGS

City Attorney, James O. Branson III presented information regarding the proposed rules of procedure for virtual meetings. After Council discussion and adjustments to the proposed rules, the following resolution was then offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, due to the COVID-19 pandemic and in accordance with Michigan executive orders, City Council and its boards and commissions have been holding its meetings electronically since April 13, 2020; and

WHEREAS, in accordance with Executive Order 2020-154 public meetings of City Council and its boards and commissions will continue to be held electronically until further notice by the State; and

WHEREAS, proposed Rules of Procedure for Virtual Meetings are hereby presented to City Council to ensure that virtual meetings are run professionally, effectively and in accordance with the Open Meetings Act; now therefore

RESOLVED, that the Rules of Procedure for Virtual Meetings are hereby adopted and shall be applicable to all members of the City Council and board and commission members when participating in virtual meetings of the City Council, boards or commissions. (Motion ADOPTED by a Roll Call Voice Vote.)

SITE PLAN NO. 403

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

UNAPPROVED

WHEREAS, the City Council has received the recommendation of the Planning Commission for approval of Site Plan No. 403, initiated by Greystone Homes for site plan review and approval of Phase II of the site condominium known as Greystone Woods. The proposed addition is for eight (8) single-family residential site condominium units located at 6201 W. Wackerly Street; and WHEREAS, the City Council has reviewed the proposed Site Plan No. 403 in accord with the provisions set forth in Sections 27.02(A) and 27.06(A) of the Zoning Ordinance of the City of Midland; now therefore

RESOLVED, that the City Council does hereby approve Site Plan No. 403, contingent upon the following:

1. A final stormwater management plan and permit amendment to the satisfaction of the City Engineering Department.
2. A final soil erosion and sedimentation control permit to the satisfaction of the City Building Department.
3. Final approval of the condominium Master Deed and By-Laws to the satisfaction of the City Planning Department.
4. Final approval and execution of a development agreement to the satisfaction of the City Attorney's Office, Engineering and Planning Departments.
5. Sidewalks must be installed on both sides of each proposed street with proper ADA ramps at the intersections to the satisfaction of the City Engineering Department.
6. All streets must be constructed to City standards, including a standard, non-rolled curb to the satisfaction of the City Engineering Department. (Motion ADOPTED by a Roll Call Voice Vote.)

BOARDS AND COMMISSION APPOINTMENTS

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

RESOLVED, that City Council hereby appoints Matthew Lemon as a citizen-at-large member to the Parks and Recreation Commission to fill a three-year term ending June 30, 2023; and RESOLVED FURTHER, that City Council hereby appoints Michael Erickson as an alternate member to the Zoning Board of Appeals to fill a three-year term ending June 30, 2023; and RESOLVED FURTHER, that City Council hereby appoints Julie Keil as an alternate member to the Zoning Board of Appeals to fill a three-year term ending June 30, 2023; and RESOLVED FURTHER, that City Council hereby reappoints Don Hall as a citizen-at-large member of the Sewer District Board of Appeals, to fill a three-year term ending June 30, 2023; and RESOLVED FURTHER, that City Council hereby reappoints James Pollack as a citizen-at-large member of the Sewer District Board of Appeals, to fill a three-year term ending June 30, 2023; and RESOLVED FURTHER, that City Council hereby reappoints Kari McPhillips as a citizen-at-large member of the West Main Street Historic District Commission to fill a three-year term ending June 30, 2023. (Motion ADOPTED by a Roll Call Voice Vote.)

PHASE I MIRACLE FIELD COMPLEX CONSTRUCTION PROPOSAL

Director of Public Services Karen Murphy presented information the Phase I Miracle Field Complex Construction Proposal. The following resolution was then offered by Councilman Wazbinski and seconded by Councilman Arnosky:

WHEREAS, the construction of a Miracle Field accessible baseball complex where athletes with disabilities can enjoy the game of baseball is proposed for Central Park; and WHEREAS, a detailed site plan has been developed with an associated two-phase construction plan to build the Miracle Field complex as funds are raised for that purpose; and WHEREAS, a consortium of local contractors has presented a proposal, with Three Rivers Corporation acting as the general contractor, to construct the Miracle Field complex in two phases

UNAPPROVED

at a total cost of \$1,960,636.00, which is inclusive of \$270,258.00 of in-kind contributions from fifteen local contractors; and

WHEREAS, City staff have raised over \$1.25M for the Miracle Field to date from outside contributions with funds being held in a project fund at the Midland Area Community Foundation; and

WHEREAS, Phase I of the Miracle Field which includes construction of the field, dugouts, bleachers, restroom facilities and accessible parking area can be completed for \$1,192,311.00 by the local consortium of contractors led by Three Rivers as outlined in their proposal; and

WHEREAS, Section 2-20 of the Code of Ordinances allows City Council via a 4/5 vote to waive competitive bids for projects which utilize funding that has been donated to the City; now therefore RESOLVED, that City Council waive competitive bids on the Miracle Field project and accept the local consortium proposal submitted by Three Rivers Corporation of Midland, Michigan at a total cost of \$1,960,636.00; and

RESOLVED FURTHER, that City Council authorize staff to approve and execute a contract with Three Rivers Corporation for Phase I of the project with a cost not to exceed \$1,192,311.00; and

RESOLVED FURTHER, that the City Manager is authorized to approve change orders to the contract not to exceed \$30,000 for any unanticipated issues that may arise during construction. (Motion ADOPTED by a Roll Call Voice Vote.)

INCREASE PURCHASE ORDER FOR DESIGN SERVICES FOR LANDFILL CELL 17

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, the City of Midland Landfill is regulated by the Michigan Department of Environment, Great Lakes and Energy (EGLE) and the Environmental Protection Agency; and

WHEREAS, as new Landfill cells are scheduled for construction, the City needs to review and update the plans for each cell to ensure compliance with state and federal regulations as well as to make changes to optimize operational efficiencies; and

WHEREAS, the City is currently working with engineering consultant, CTI and Associates, Inc. (CTI) of Novi, Michigan, on the design review and development for future Landfill Cell 17 as approved by City Council at their meeting of March 16, 2020; and

WHEREAS, the design work has reached the current purchase order limit and it is necessary to budget additional funds available in the FY2020/21 Landfill Capital Outlay budget in order for CTI to complete the design review, bid specification development and coordination of EGLE's required plan review; now therefore

RESOLVED, that the Accounting Manager is authorized to increase purchase order 2020-00001173 by \$41,000.00 to CTI and Associates, Inc. of Novi, Michigan, to complete the design update and coordination services with EGLE for Landfill Cell 17; and

RESOLVED FURTHER, that the City Manager is authorized to approve changes to the purchase order not to exceed \$5,000.00 should EGLE require modifications to the plan upon review. (Motion ADOPTED by a Roll Call Voice Vote.)

INCREASE PURCHASE ORDER FOR LANDFILL ENGINEERING AND REGULATORY COMPLIANCE SERVICES

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, at the beginning of the fiscal year, staff administratively approved an initial purchase order of \$25,000.00 for engineering and regulatory support at the Landfill to be provided by CTI and Associates, Inc. of Novi, Michigan; and

WHEREAS, the Landfill Superintendent has since worked with CTI to determine the anticipated needs for the remainder of this fiscal year to continue utilizing CTI's contracted professional services to assist the Landfill with the provision of routine engineering and compliance support including responses to regulatory inquiries as well as assistance with cyclical permitting and reporting requirements; and

UNAPPROVED

WHEREAS, staff recommends an additional \$120,000.00 be allocated to provide funds for the engineering services through the end of the fiscal year and adequate funds were included in the FY 2020/21 Landfill operational budget for this purpose; now therefore
RESOLVED, that the Accounting Manager is authorized to increase PO # 2021-00000128 to CTI and Associates, Inc. of Novi, Michigan by \$120,000.00 to cover engineering and compliance support at the Landfill through the end of FY 2020/21. (Motion ADOPTED by a Roll Call Voice Vote.)

PURCHASE OF COMPOST SCREENER FOR LANDFILL

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, the City of Midland Landfill operates a large composting operation in compliance with State of Michigan guidelines for disposal of compostable materials; and
WHEREAS, the compost process involves several steps which includes a final screening of the material to separate out any foreign debris from the finished compost product; and
WHEREAS, the FY2020-21 Landfill Capital Outlay budget has funds allocated to purchase a replacement compost screening unit capable of handling the volumes of material produced on site annually; and
WHEREAS, the Landfill Superintendent is confident that he can secure a used compost screening unit from local vendors' stock or via an on-line auction that will meet the City's needs with a cost not to exceed \$200,000 based on research he has done to date; now therefore
RESOLVED, that the City Council hereby determines that sealed bids are impractical, and in accordance with Section 2-18 of the Code of Ordinances, the requirement for sealed proposals is hereby waived; and
RESOLVED FURTHER, that City Council authorizes the purchase of a used compost screening unit not to exceed \$200,000 from either local vendors' stock or via an on-line auction with formal approval of the purchase order to occur once the vendor is identified. (Motion ADOPTED by a Roll Call Voice Vote.)

2020 AIRPORT ROAD CULVERT; CONTRACT NO. 08

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, sealed proposals have been advertised and received in accord with Article II of Chapter 2 of the Midland Code of Ordinances for the culvert installation across Airport Road; and
WHEREAS, funding for this project is provided by the Major Street Fund; now therefore
RESOLVED, that the low sealed proposal submitted by Lowe Construction Co. of Horton, Michigan for the "2020 Airport Road Culvert; Contract No. 08" project, in the amount of \$379,730.00, is hereby accepted and the Mayor and the City Clerk are authorized to execute a contract therefore in accord with the proposal and the City's specifications; and
RESOLVED FURTHER, that the City Manager has the authority to approve change orders modifying or altering this contract in an aggregate amount not to exceed \$40,000.00. (Motion ADOPTED by a Roll Call Voice Vote.)

2020 SURFACE TREATMENT PROGRAM; CONTRACT NO. 17

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, sealed proposals have been advertised and received in accord with Article II of Chapter 2 of the Midland Code of Ordinances for the surface treatment of major and local streets; and
WHEREAS, funding for this project is provided by the Major and Local Street Funds; now therefore

UNAPPROVED

RESOLVED, that the low sealed proposal submitted by K&B Asphalt Sealcoating, Inc. of Adrian, Michigan for the "2020 Surface Treatment Program; Contract No. 04", in the amount of \$106,025.00 is hereby accepted and the Mayor and the City Clerk are authorized to execute a contract therefore in accord with the proposal and the City's specifications; and
 RESOLVED FURTHER, that the City Manager has the authority to approve change orders modifying or altering this contract in an aggregate amount not to exceed \$10,000.00. (Motion ADOPTED by a Roll Call Voice Vote.)

WASTEWATER TREATMENT PLANT PRIMARY DIGESTER COATING. BID NO. 3964

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, the Wastewater Treatment Plant creates bio-solids (sludge) in treating the community's sanitary sewage; and
 WHEREAS, there are two primary digesters that are designed to be completely insulated to maintain an optimal temperature range of 97°F to 99°F; and
 WHEREAS, the current insulation layer on the digesters is more than 30 years old, and the process to recoat the digesters began in 2018 with the removal of the first digester's insulation coating; and
 WHEREAS, on June 26, 2018 sealed bids were received and opened for Bid No. 3964, Digester Coating and Roofing to include 4-inch thick spray foam coating of the entire digester with a layer of non-slip material; and
 WHEREAS, the bid price was intended to be applied to both primary digesters; and
 WHEREAS, funding has been budgeted in the 2020/2021 Wastewater Enterprise Fund - Capital Improvements budget; now therefore
 RESOLVED, that the low bid price submitted by Stony Creek Services, Inc., of Galesburg, MI in the amount of \$60,750.00 is hereby accepted and a purchase order is authorized for coating and roofing of the second primary digester at the Wastewater Treatment Plant; and
 RESOLVED FURTHER, that the City Manager is authorized to approve changes to the purchase order in an aggregate amount not to exceed \$5,000.00. (Motion ADOPTED by a Roll Call Voice Vote.)

SET PUBLIC HEARING TO ACCEPT GRANT FROM MIDLAND AREA COMMUNITY FOUNDATION AND AMEND 2020-21 GENERAL FUND BUDGET FOR GROVE PARK IMPROVEMENTS

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

RESOLVED, that in accordance with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted at 7:00 p.m., Monday, September 28, 2020, in the Council Chambers of City Hall, or virtually due to social distancing guidelines as a result of the coronavirus pandemic, to accept a grant from the Midland Area Community Foundation and amend the General Fund budget for fiscal year 2020-2021 for Grove Park improvements.
 RESOLVED FURTHER, in the event the meeting is held virtually, information on how to participate via phone or videoconference will be provided within the agenda posting for said meeting. (Motion ADOPTED by a Roll Call Voice Vote.)

SET PUBLIC HEARING FOR ZONING PETITION NO. 632

The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, a public hearing was held by the Planning Commission on Tuesday, August 25, 2020 for property located at 4203 Bay City Road for the purpose of considering the advisability of amending the Zoning Map of Ordinance No. 1585, the Zoning Ordinance of the City of Midland, from RB Multiple Family Residential to RC Regional Commercial zoning; now therefore

UNAPPROVED

RESOLVED, that notice is hereby given that a public hearing will be held by the City Council on Monday, October 5, 2020, at 7:00 p.m. in the Council Chambers, City Hall, or virtually due to the Coronavirus pandemic for the purpose of considering the advisability of amending the Zoning Map of Ordinance No. 1585, the Zoning Ordinance of the City of Midland, as set forth in the following proposed Ordinance, which is hereby introduced and given first reading; and
 RESOLVED FURTHER, that the City Clerk is hereby directed to notify property owners within three hundred (300) feet of the area proposed to be rezoned by transmitting notice on or before September 18, 2020 and to publish said notice on September 19, 2020.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NO. 1585, BEING AN ORDINANCE TO REGULATE AND RESTRICT THE LOCATION OF TRADES AND INDUSTRIES AND THE LOCATION OF BUILDINGS DESIGNED FOR SPECIFIC USES, TO REGULATE AND LIMIT THE HEIGHT AND BULK OF BUILDINGS HEREAFTER ERECTED OR ALTERED, TO REGULATE AND DETERMINE THE AREA OF YARDS, COURTS, AND OTHER OPEN SPACES SURROUNDING BUILDINGS, TO REGULATE AND LIMIT THE DENSITY OF POPULATION, AND FOR SAID PURPOSES, TO DIVIDE THE CITY INTO DISTRICTS AND PRESCRIBE PENALTIES FOR THE VIOLATION OF ITS PROVISIONS BY AMENDING THE ZONING MAP TO PROVIDE AN RC REGIONAL COMMERCIAL ZONING DISTRICT, WHERE A RB MULTIPLE FAMILY RESIDENTIAL ZONING DISTRICT PRESENTLY EXISTS.

The City of Midland Ordains:

Section 1. That the Zoning Map of Ordinance No. 1585, being the Zoning Ordinance of the City of Midland, is hereby amended as follows:

A PARCEL OF LAND SITUATED IN THE CITY OF MIDLAND, MORE PARTICULARLY DESCRIBED BEG 250 FT E OF CEN OF SEC 24, E 418.1 FT, N 330 FT, E 297 FT, N 99 FT, W 297 FT, N 161.26 FT, W 418.1 FT, S 590.26 FT TO BEG , and the same is hereby changed to RC Regional Commercial zoning.

Section 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. This Ordinance shall take effect upon publication. (Motion ADOPTED by a Roll Call Voice Vote.)

Being no further business the meeting adjourned at 9:00 p.m.

Erica Armstrong, City Clerk

File Attachments for Item:

2. Partnership with the City of Midland and Midland Area Community Foundation's Cultural Awareness Coalition; GUYER

a. Cultural Awareness Month October 2020

b. Midland Neighbor Week September 28 – October 4.

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Midland Neighbor Week & Cultural Awareness Month 2020

INITIATED BY: Community Affairs

RESOLUTION

SUMMARY: This resolution authorizes the Mayor to issue proclamations designating the week of September 28 – October 4, 2020 as Midland Neighbor Week and October 1- 31, 2020 as Cultural Awareness Month together in a joint partnership.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution
3. Proclamations

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Katie Guyer
City of Midland Community Affairs



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

Midland has always prided itself upon being known as a welcoming, giving community where people care about each other. However, this phenomenon doesn't happen on its own; it begins by building connected neighborhoods where residents know, understand, and help each other. To help further encourage neighborly and inclusivity in the Midland community, the Midland Area Community Foundation's Cultural Awareness Coalition have partnered together to celebrate these activities during and leading up to Cultural Awareness Month.

Cultural Awareness Month is celebrated during the month of October in Midland. This year, the City plans to lead up to this special month with its Midland Neighbor Week initiative on September 28 – October 4, including National Good Neighbor Day on September 28. During Midland Neighbor Week, residents have been encouraged to meet and communicate with their neighbors, host friendly and safe gatherings, and become more engaged with those in their neighborhoods and beyond.

During Cultural Awareness Month, residents will be invited to participate in a variety of activities related to “Engaging in our Communities Across Generations”, including a creativity contest for kids and adults with a culminating awards display on Thursday, October 29 at the NU Idea Center located in Downtown Midland, a learning opportunity for the community on the topic of voter suppression, and other events to promote inclusion and community engagement in Midland.

Attached is a resolution authorizing the Mayor to issue proclamations designating the week of September 28 – October 4, 2020 as Midland Neighbor Week and October 1- 31, 2020 as Cultural Awareness Month together in a joint partnership.

Sincerely,
Katie Guyer

Katie Guyer
Community Affairs



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BY COUNCILMAN

RESOLVED, that the Mayor is authorized to issue proclamations designating the week of September 28 – October 4, 2020 as Midland Neighbor Week and October 1- 31, 2020 as Cultural Awareness Month together in a joint partnership.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

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PROCLAMATION

WHEREAS, the vision of the Cultural Awareness Coalition of the Midland Area Community Foundation is Midland: An Inclusive Community; and

WHEREAS, October is recognized globally as “Diversity Awareness Month”; and

WHEREAS, beginning October 1, the Cultural Awareness Coalition will be sponsoring events based on the theme “Engaging in our Communities Across Generations” to promote inclusion and community engagement in Midland; and

WHEREAS, National Good Neighbor Day is held annually on September 28 to promote welcoming and positive relationship-building in our neighborhoods; and

WHEREAS, Midland Neighbor Week encourages neighboring, communication, and inclusivity in the Midland community; now

THEREFORE, we, the Mayor and City Council of the City of Midland, Michigan, do hereby proclaim October 1 - 31, 2020 as

Cultural Awareness Month

in the city of Midland, together with Midland Neighbor Week in a joint partnership.

*Issued by Council Authorization
Given Monday, September 28, 2020*

Maureen Donker, Mayor

Attest:

Erica Armstrong, City Clerk



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PROCLAMATION

WHEREAS, the City of Midland prides itself on being a welcoming, giving community where people care about each other; and

WHEREAS, September 28 is recognized nationally as “National Good Neighbor Day”; and

WHEREAS, the Cultural Awareness Coalition of the Midland Area Community Foundation is celebrating Cultural Awareness Month with the theme “Inclusive Communication” to promote how we can relate to our community members better and how words matter; and

WHEREAS, the City seeks to further encourage neighboring, communication, and inclusivity in the Midland community to promote safer neighborhoods and better resident well-being; now

THEREFORE, we, the Mayor and City Council of the City of Midland, Michigan, do hereby proclaim the week of September 28 – October 4, 2020, as

Midland Neighbor Week

in the city of Midland as the official kick-off to Cultural Awareness Month.

*Issued by Council Authorization
Given Monday, September 28, 2020*

Maureen Donker, Mayor

Attest:

Erica Armstrong, City Clerk

File Attachments for Item:

3. Fire Prevention Week in October. COUGHLIN

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Fire Prevention Week Proclamation

INITIATED BY: Fire Department

RESOLUTION

SUMMARY: The attached resolution authorizes the Mayor to issue a proclamation designating October 4-10, 2020, as Fire Prevention Week in Midland.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution
3. Proclamation

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Chris A. Coughlin
Fire Chief



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan 48640

Dear Mr. Kaye:

During October of each year, the Fire Service in the United States takes time to specifically focus the public's attention on the issues of fire prevention and fire safety. The time period set for 2020 is the week of October 4-10.

This particular time is taken each year to commemorate the great Chicago Fire of October 8, 1871, and it is a good time to raise public awareness of fire safety. The winter season tends to be the time of year when a large percentage of home fires occur. October is an ideal month for people to assure their homes are fire safe and to practice an escape plan.

Additionally, we want to encourage everyone to change the batteries in their smoke detectors when Daylight Savings Time ends on November 1. A large number of fire deaths occur in homes that do not have working smoke detectors.

I request that City Council proclaim the week of October 4-10, 2020, as Fire Prevention Week in the City of Midland.

I will be accepting the proclamation at the City Council meeting.

Respectfully submitted,

Chris A. Coughlin
Fire Chief



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BY COUNCILMAN

RESOLVED, that the Mayor is authorized to issue the attached proclamation designating the week of October 4-10, 2020, as fire prevention week in Midland.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk



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PROCLAMATION

WHEREAS, the City of Midland is committed to ensuring the safety and security of all those living in and visiting Midland; and

WHEREAS, homes are where people are at greatest risk from fire; and

WHEREAS, cooking is the leading cause of home fires in the US, where 2 of every 5 home fires start in the kitchen; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and

WHEREAS, Midland's residents should stay in the kitchen when cooking, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who plan and practice home fire escape plans are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, the 2020 Fire Prevention Week theme, "Serve Up Fire Safety in the Kitchen!!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires; now

THEREFORE, we, the Mayor and City Council of the City of Midland, Michigan do hereby proclaim October 4-10, 2020, as

FIRE PREVENTION WEEK

throughout this city, and urge all the people of Midland to check their kitchens for fire hazards and use safe cooking practices, and to support the many public safety activities and efforts of Midland's fire and emergency services during Fire Prevention Week 2020.

*Issued by Council Authorization
Given Monday, September 28, 2020*

Maureen Donker, Mayor

Attest:

Erica Armstrong, City Clerk

File Attachments for Item:

4. Public Hearing to amend the FY2020-21 General Fund budget for improvements at Grove Park (also see material sent in the September 14 agenda packet). MURPHY

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Grove Park Project Budget Amendment

INITIATED BY: Karen Murphy, Department of Public Services

RESOLUTION SUMMARY: This resolution amends the fiscal year 2020-2021 General Fund budget to recognize \$100,000 from a Midland Area Community Foundation grant for improvements at Grove Park.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
City of Midland Department of Public Services



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

At the September 14, 2020 City Council meeting, Council set a public hearing to amend the FY2020-21 General Fund budget to accept \$100,000 in unanticipated funds from a Midland Area Community Foundation grant for improvements at Grove Park based on the 2019 Grove Park Master Plan. The funding will be used to install the Pine Street Promenade, a wide paved accessible walkway that aligns with Pine Street to the west and east of the park, allowing park visitors to traverse the park with ease. The walkway will be lined with trees on either side and low level bollard-style lighting will be installed to illuminate the walking surface. This addition to the park will connect up to the pathway that leads to the basketball court and will lay the foundation for future pathway connections throughout the park that will make the park accessible to all.

Attached is a resolution that amends the FY2020-21 General Fund budget accordingly to accept this generous grant. If approved, planning for the promenade project will occur over the winter with construction in the spring.

Sincerely,

Karen Murphy
Department of Public Services



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BY COUNCILMAN

WHEREAS, the City was awarded a grant in the amount of \$100,000 from the Midland Area Community Foundation for improvements at Grove Park based on the 2019 Grove Park Master Plan; and

WHEREAS, the grant funds will cover the installation of the Pine Street Promenade accessible walkway component of the master plan; and

WHEREAS, it is necessary to amend the FY 2020-21 General Fund budget to increase revenue and to allocate expenses in the Parks Capital Outlay to properly account for the recently awarded grant funds; and

WHEREAS, in accord with Sections 5.11, 11.4 and 11.6 of the Charter of the City of Midland, and after having given proper legal notice, and having conducted a public hearing on Monday, September 28, 2020, on the proposal to amend the FY 2020-21 General Fund Budget to recognize the funds from the Midland Area Community Foundation grant to make improvements to Grove Park; now therefore

RESOLVED, that the City Council accepts this generous grant from the Midland Area Community Foundation to continue improvements at Grove Park; and

RESOLVED FURTHER, that FY 2020-21 General Fund Budget is hereby amended to increase revenues and expenditures by \$100,000 to recognize the funds received from the Midland Area Community Foundation for the construction of the Pine Street Promenade at Grove Park.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

5. September 2020 Storm & Sanitary Sewer Activities Update Report. FRAZEE

SUMMARY REPORT TO MANAGER
For City Council Meeting of September 28, 2020

SUBJECT: September 2020 Storm & Sanitary Sewer Activities Update Report

INITIATED BY: Wastewater Treatment Plant

RESOLUTION

SUMMARY: This resolution receives and files the September 2020 Storm & Sanitary Sewer Activities Update Report, undertaken as a result of the 2017 Flooding Event.

ITEMS ATTACHED:

1. Letter of transmittal
2. Resolution
3. September 2020 Storm & Sanitary Sewer Activities Update Report

COUNCIL ACTION:

1. 3/5 vote required to approve resolution.

Patrick Frazee
Director of Wastewater Services



Utilities Department • 333 West Ellsworth Street • Midland, Michigan 48640-5132 • (989) 837-3341 • CitizenCommentsWater@midland-mi.org

September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

The City of Midland undertook an extensive sanitary and storm water sewer study after the flooding events of 2017. One of the initial recommendations that came out of the study was to have the sanitary sewer system inspected. On May 16, 2019 an agreement was signed with Redzone Robotics, Inc. to perform the sanitary sewer inspections. Two prior updates were presented to City Council on August 26, 2019 and January 4, 2020.

The recommendation at this time is to receive and file the September 2020 Storm & Sanitary Sewer Activities Update Report with the City Clerk. A 3/5 vote is required to approve the resolution.

Sincerely,

Patrick Frazee
Director of Wastewater Services



Utilities Department • 333 West Ellsworth Street • Midland, Michigan 48640-5132 • (989) 837-3341 • CitizenCommentsWater@midland-mi.org

BY COUNCILMAN

WHEREAS, the Wastewater Department has reported on the status of the sanitary sewer inspections and associated flood impacts to the City of Midland utility infrastructure; now therefore

RESOLVED, that City Council hereby receives and files the September 2020 Storm & Sanitary Sewer Activities Update Report.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk



Flooding Event of 2017 and Asset Characterization

On June 22, 2017 a large rain event hit our area and caused significant flooding and damage to many homes within the City and surrounding counties. In response, in October 2017 the Joint Venture team of Orchard, Hiltz & McCliment (OHM) and Hubbell, Roth & Clark (HRC) were hired to evaluate the City's storm water and wastewater collection systems.

On October 29, 2018 the results of the sanitary sewer evaluation completed by HRC and OHM were presented to City Council. The results contained over 90 million dollars of proposed improvements, however, a thorough inspection of over 200 miles of gravity sanitary sewer system was initially recommended before infrastructure improvements were finalized.

On May 16, 2019 an agreement was signed with RedZone Robotics to perform the asset characterization program inspections on the sanitary sewer system. These inspections would assess the condition of pipes and manholes of the entire gravity sewer system. An array of robotic multi-sensor inspection devices would be used for the process. The video results would then be subject to a standardized pipe-condition scoring system. The Pipeline Assessment Certification Program (PACP), which is a national standard for pipeline defect identification and assessment, would be used to grade all 200 miles of the sanitary sewer system.

Sanitary Sewer Inspection Activities Completed

Updates to the status of RedZone's activities were presented to City Council on both August 26, 2019 and January 4, 2020. The update on January 4, 2020 contained the following information:

- First pass on all gravity sanitary sewer was 100% complete.
- Manhole inspections were 25% complete.
- Entire project estimated to be complete in 1st quarter of 2020.
- RedZone data currently being used along with modeling data to drive CIP projects.

Sanitary Sewer Inspection Activities to be Completed

On March 23, 2020, less than three months from the last update to City Council, RedZone crews were sent home in response to the pandemic. At that time they had completed the first pass of video inspection of the sewers and was working on the initial stages of the second pass.

RedZone was also in the final stages of inspecting over 4,400 manholes.

The first pass resulted in a 73,000 ft of remaining pipe to be inspected in a second pass. The second pass inspections were expected and were written into the scope of the project. These



inspections are needed in areas where the cameras could not get through the sewer pipe on the first inspection due to situations such as blockages in the pipe caused by debris or tree roots or broken pipe. Generally speaking, the areas that needed a second inspection are of most interest to Wastewater staff as they could also be areas where large amounts of inflow and infiltration are getting into the sanitary sewer system.

How the Sanitary Sewer Results Are Being Used

Even though the project is not 100% finished, the results for the completed portions are available and are being used to plan sanitary sewer upgrade projects. For example, a \$1,000,000 sanitary sewer lining project is currently being prepared for the bid process and it contains sanitary sewer pipe in priority 1 and priority 2 areas that received poor grades from the inspections. The available data has also been used in conjunction with flow modeling to assist in the development of other flood response projects. Some of these projects include Valley Street and Sylvan Street pump station flow corrections and the continued development of large scale sewer recommendations that will be presented to City Council in December of 2020.

On September 14, 2020 RedZone staff commenced work on sewer inspections. These inspections are due to be completed by the end of 2020, and their results will be included in the comprehensive flood response activities update that will be presented in December of 2020.

File Attachments for Item:

6. * Racial Injustice March on October 2, 2020. TISDALE

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Racial Injustice March

INITIATED BY: City of Midland Community Affairs

RESOLUTION

SUMMARY: This resolution approves the request of Jeremiah Lee, Director of International Student Engagement, Northwood University, seeking permission to conduct a Racial Injustice March on Friday, October 2, 2020, utilizing the public right-of-way and amplified sound.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Event Application
3. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Selina Tisdale
Community Affairs



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

Attached, please find a request from Jeremiah Lee, Director of International Student Engagement, Northwood University, seeking permission to conduct a Racial Injustice March on Friday, October 2, 2020, utilizing the public right-of-way and amplified sound. The student-led march is being conducted to spread awareness about current events happening in the community and in the world that impact members of the African-American community. The march will begin at Northwood University and continue on Main Street to downtown Midland. The Administrative Staff has reviewed the request and recommends approval subject to the following conditions:

- The responsible party and contact number for the event date is Jeremiah Lee, 989-513-8297.
- Provide special event liability insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate, with the City of Midland named as Additional Insured and the event specified on the certificate. The certificate must be submitted to the City as soon as possible.
- **No markings of any type** (i.e., paint, spray paint, spray chalk, chalk, etc.) are permitted on the route surfaces (trees, buildings, sidewalks, roadway, etc.).
- Midland Police Department patrol vehicles will move with the marchers to assist with traffic control. Marchers will be restricted to a single lane of traffic at all times.
- In the event of an emergency, marchers must clear the streets to allow passage of emergency vehicles.
- Due to ongoing health and safety concerns related to Covid-19, the responsible party is to ensure compliance with federal, state and local guidelines and executive orders, including social distancing and group size.

- Be advised that should an executive order or other local, state or federal directive be issued that would necessitate a change or cancellation of this event, the event holder shall strictly comply with said order or directive or notice by the Assistant City Engineer or City Manager.

Attached for your consideration is a resolution which will grant approval of the request. The resolution also grants authority to the Administrative Staff to approve future requests if conducted in substantially the same manner.

Sincerely,



Selina Crosby Tisdale
Director of Community Affairs

Event Application-Non Park Events

Thank you for submitting an event request with the City of Midland. Please fill out the information below and submit. A staff member will be in touch with you shortly.

Sponsoring Organization	Northwood University
Contact Person/Position	Jeremiah Lee, Director of International Student Engagement
Please describe your organization	Non-Profit University
Non-Profit Organization?	Yes
Phone Number	9895138297
Email	leejt@northwood.edu
Address1	4000 Whiting Dr
City	Midland
State	Michigan
Zip	48640-6634
Name of Proposed Event	Racial Injustice March
Brief Description of Event	Student-led march to spread awareness about current events happening in the community and in the world that impact members of the African-American community
Requested Date(s) of Use	Friday, October 2, 2020
Requested Time(s) of Use	2:00 PM - 5:00 PM
Is this a Repeat Event?	No
Set Up to Begin	2:00 PM
Duration of Event	3 hours
Clean Up to End	5:00 PM
Requested Location	March from Northwood University to downtown Midland

Will You Charge Admission?	No
No. Participants Expected?	200
What type of event are you hosting?	Run/Walk
Will you be utilizing tents and if so, what size are your tents?	No, we will not.
Street Closures: Are you requesting any street closures?	Yes
Times Streets Closed	2:00 PM
Times Streets Reopened	4:30 PM
Please describe your street closure requests:	Students will leave Northwood University at 2:00 PM and walk down Main Street into downtown Midland. They will turn left onto Cronkright St., turn left onto Larkin St., turn left onto Gordon St., and turn left again onto Main St. They will make this loop until 4:30 PM when they will return down Main St. to Northwood University
Will you apply to serve alcohol?	No
Concessions: Who will provide?	N/A
What are your electrical needs?	N/A
Will you be utilizing amplified sound?	Yes
How will sound be amplified?	We will utilize a megaphone while walking.
Will you be providing additional restroom facilities above what is	No, we will not.

already offered at the requested location? If so, who will be providing this service?

If you are holding your event in a park, will you be reserving a park shelter for your event? No

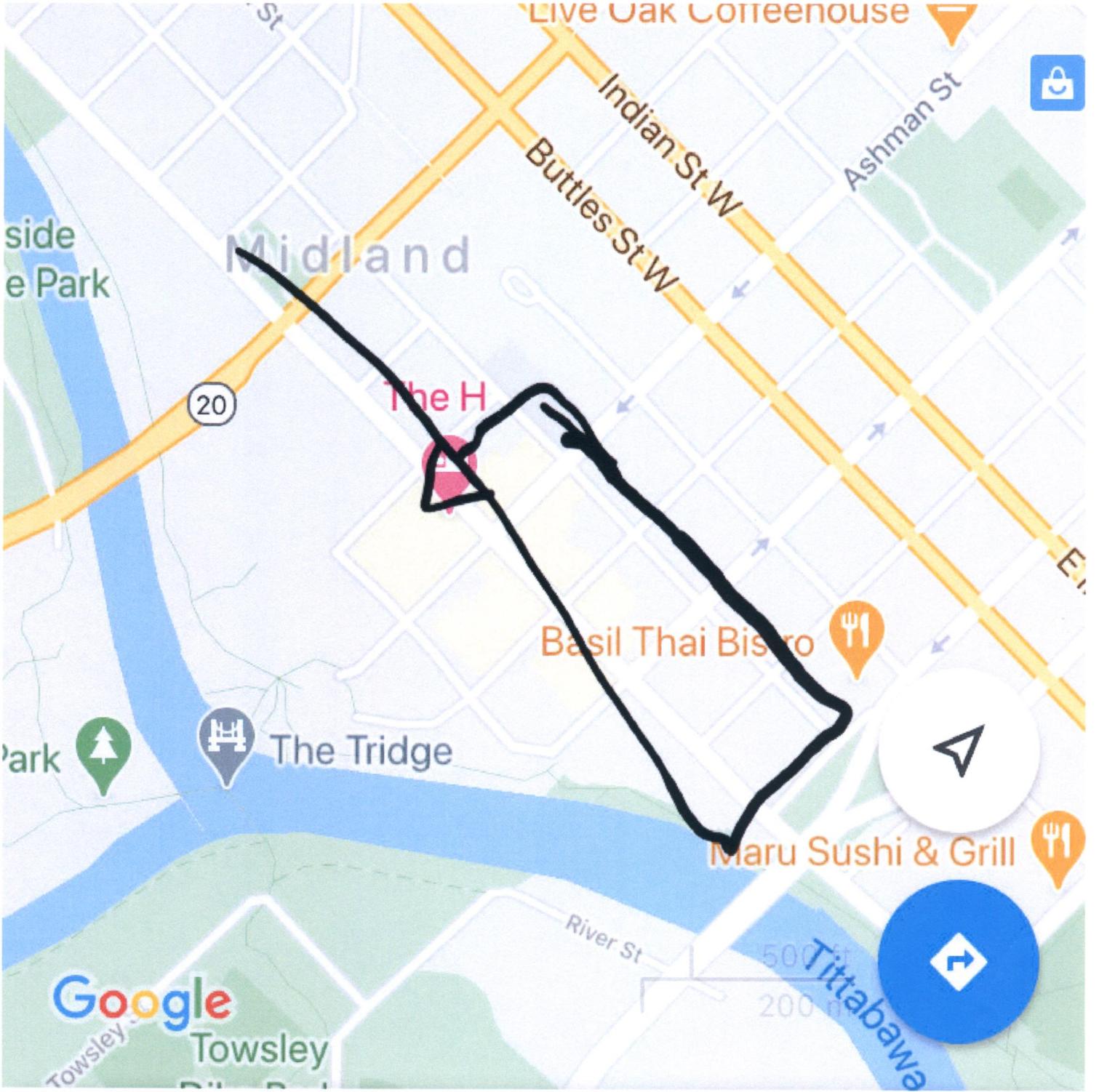
The City of Midland offers equipment rental for a fee based on availability. Are you interested in utilizing any of the following? Trash Cans

Other Requests: Please note that other elements of your event may require additional approval. Do you have additional requests (i.e. fireworks, etc.)? We are requesting police assistance in barricading off the route as well as police assistance in helping our group cross M-20, Rodd St., and Ashman St. as we do not want to impact roads heavy with commuters.

Equipment rental fees must be paid in advance of event. The organization representative may receive an invoice for additional City services after completion of the event based on the final utilization of staff and resources. Please be aware that other elements of your event may require additional approval.

A map, sketch of event layout, race route or other map must be included with this application. [Social Injustice March - proposed route.jpg](#)

Email not displaying correctly? [View it in your browser.](#)



- Explore
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BY COUNCILMAN

RESOLVED, that the request from Jeremiah Lee, Director of International Student Engagement, Northwood University, seeking permission to conduct a Racial Injustice March on Friday, October 2, 2020, utilizing the public right-of-way and amplified sound, is hereby approved subject to the following conditions:

- The responsible party and contact number for the event date is Jeremiah Lee, 989-513-8297.
- Provide special event liability insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate, with the City of Midland named as Additional Insured and the event specified on the certificate. The certificate must be submitted to the City as soon as possible.
- **No markings of any type** (i.e., paint, spray paint, spray chalk, chalk, etc.) are permitted on the trail route surfaces (trees, buildings, sidewalks, roadway, etc.).
- Midland Police Department patrol vehicles will move with the marchers to assist with traffic control. Marchers will be restricted to a single lane of traffic at all times.
- In the event of an emergency, marchers must clear the streets to allow passage of emergency vehicles.
- Due to ongoing health and safety concerns related to Covid-19, the responsible party is to ensure compliance with federal, state and local guidelines and executive orders, including social distancing and group size.
- Be advised that should an executive order or other local, state or federal directive be issued that would necessitate a change or cancellation of this event, the event holder shall strictly comply with said order or directive or notice by the Assistant City Engineer or City Manager.

RESOLVED FURTHER, that the Administrative Staff is hereby authorized to approve future requests for the event provided if conducted in substantially the same manner.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

7. Award contract to CSRS as FEMA consultant to provide consulting services to the City during the dam failure recovery process. KEENAN

SUMMARY REPORT

For City Council Meeting of September 28, 2020

SUBJECT: Contracting with CSRS for disaster recovery services related to dam failure recovery

INITIATED BY: David A. Keenan, Assistant City Manager

RESOLUTIONS

SUMMARY: Resolution authorizes the Mayor and City Clerk to enter into an agreement for the purchase of services from CSRS Disaster Recovery Management, LLC (CSRS), subject to the final review and approval of the City Attorney.

ITEMS ATTACHED:

1. Letter of transmittal
2. Resolution

CITY COUNCIL ACTION:

1. 3/5 affirmative vote required to approve resolution

David A. Keenan
Assistant City Manager



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

Due to the significant amount of property damage caused by the May 2020 dam failures, the Midland area was declared by the President to be a national disaster. As such, the Federal Emergency Management Agency (FEMA) was activated to provide financial assistance to the City for certain costs it has incurred and will incur in the future as a direct result of managing the emergency response, mitigating flood damage, and restoring property to its pre-flood condition.

Elevated river levels of the Tittabawassee River is nothing new to Midland, but the extreme elevations caused by the dam failures pushed the river water to places it had not previously been: the lower level of Riverside Place Apartments, the Currie West Club House, and the Currie Equipment Storage Building. The lower level of the Grace A. Dow Memorial Library also flooded, as well as several other buildings in or near the flood plain.

Certainly Midland has dealt with flood recovery in the past, using insurance proceeds, City reserves, and sometimes gifts from the philanthropic community to help us recover over time. Because the level of damage caused by this event was much more significant than in the past, FEMA is also now part of the solution.

Midland is very fortunate to have FEMA involved, but that involvement comes with a thick book of rules and regulations. While City Staff has done well to move the recovery process along while still respecting the rules and regulations of FEMA, there is a very long way to go. This is a huge opportunity for Midland and we do not have the resources on staff to fully engage FEMA to the extent we need to in order to receive maximum benefit from them.

Working in collaboration with Midland County, we have gone through a joint procurement search process for a disaster recovery consulting firm that has significant experience in dealing with FEMA and natural disasters. This process included soliciting bids from firms who were known to have expertise in the area, as well as other procedures as required by FEMA. Three parties expressed interest and participated in a pre-bid Zoom interview with the County, City, and other entities such as the Village of Sanford, and the Midland Center for the Arts. Two actual proposals were received with the third previously interested party not bidding. The City and County jointly assembled a team to independently review each proposal and submit their ratings. The team was assembled via Zoom, the ratings were shared and discussed, and the collective decision was made to pursue CSRS.

CSRS is a Louisiana based company with many years of experience helping local units of government and schools recover from natural disasters such as Hurricane Katrina. They are experienced in working with FEMA from not only a disaster recovery perspective, but also from a mitigation perspective. Their federal program knowledge stems beyond FEMA to include others, such as CDBG.

While we anticipate that the services we will mainly need are administrative in scope to assure that we are being complete and accurate in what we ask for, what we report, and the financial support we procure, CSRS provides many other services that may be useful during this process, such as project management.

Our most recent estimate of reported costs related to this event is around \$7 million. It will take several months until the damages that we know about are repaired, and even longer for some of the lingering damages to be fully dealt with. Our relationship with FEMA, and our contract with CSRS will likely stem over the next couple of years. The costs for CSRS's services are eligible administrative costs under FEMA and are typically fully reimbursable.

CSRS is also under contract with other entities in our area, such as Northwood University, and Midland County.

The accompanying resolution for Council's consideration would authorize the Mayor and City Clerk to enter into an agreement for the purchase of services from CSRS related to the dam failure disaster event, spanning into the future, as needed, until the related grants are closed. The maximum the City could spend under this agreement before returning to Council for additional authorization is \$249,900 for the first year and \$124,400 in each of the second and third years. Said agreement will first receive final review and approval by the City Attorney.

Sincerely,

David A Keenan
Assistant City Manager

Christina Evans
Accounting Manager



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BY COUNCILMAN

WHEREAS, in May of 2020 the Tittabawassee River rose to record level of over 35 feet, caused by dam failures along the river, upstream of the City; and

WHEREAS, the dam failures caused devastation throughout the entire region, leading to a federal disaster declaration by the President, which activated the Federal Emergency Management Agency (FEMA) within the City of Midland; and

WHEREAS, while there are certainly financial benefits of having FEMA participate in the region's recovery, there are significant rules and regulations that must be followed in order to maximize the assistance which FEMA will provide; and

WHEREAS, it will take a few years until all FEMA related work is completed and the grants are closed out; and

WHEREAS, given the City's limited staffing resources, it desires to contract with CSRS Disaster Recovery Management, LLC (CSRS), to provide technical expertise to assure that the City is able to maximize the assistance it can receive from FEMA; and

WHEREAS, payments to CSRS are considered reimbursable by FEMA as administrative costs; now, therefore

RESOLVED, subject to the final review and approval of the City Attorney, the City shall enter into an agreement to be signed by the Major and the City Clerk purchase disaster recovery services from CSRS, with annual limits of \$249,900 in the first year and \$124,400 in each of the second and third years.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

8. * Enterprise Software Maintenance (4/5 vote required). UNDERHILL

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Tyler Technologies software maintenance and support services.

INITIATED BY: Tadd Underhill, Information Services Manager

RESOLUTION

SUMMARY: This resolution waives the requirement for competitive bids, approves the purchase of software maintenance and support services from Tyler Technologies, authorizes the Mayor and City Clerk to sign the six-year software support contract, and further authorizes the City Manager to approve additional maintenance items not to exceed 10% of the then-current rate.

ITEMS ATTACHED:

1. Transmittal Letter
2. Resolution

CITY COUNCIL ACTION:

1. 4/5 vote required to approve resolution

Tadd H Underhill
Information Services Manager



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

Tyler Technologies provides the software used by the City of Midland for financial, utility, human resources, payroll, and community services. In order to receive software support and upgrades, an annual payment is made from funds budgeted in the Information Services Department line item entitled Software Maintenance. Software maintenance is crucial since it provides for bug fixes, new features, call-in support, and updates to comply with new State and Federal regulations. Because Tyler Technologies is the software supplier, the maintenance can only come from them, therefore, this is a sole source purchase.

The previous multi-year maintenance agreement with Tyler Technologies has expired. We are therefore requesting authorization to renew the contract for an additional six years, with annual increases not to exceed 5%, and the ability to exit the agreement by providing written notice at least 30 days prior to the anniversary date. The annual maintenance amount for 2020-21 is \$79,584.34, which includes the expected increase over the 2019-20 value of \$75,794.61. The City will occasionally add or remove items from maintenance in order to best suit the needs of staff and the public. To accommodate these potential changes in utilization, we further request that the City Manager be authorized to approve additional maintenance costs not to exceed 10% of the then-current total.

In accordance with Section 2-18 of the Code of Ordinances, we request that City Council waive the requirement for competitive bids, approve the resolution to purchase software maintenance and support services from Tyler Technologies as detailed in the support agreement, authorize the Mayor and City Clerk to sign the support agreement, and further authorize the City Manager to approve additional maintenance items not to exceed 10% of the then-current total. Sufficient funding exists in the Information Services Operations Fund, and its 2020-21 budget includes sufficient appropriations to pay the 2020-21 expenditures.

Respectfully submitted,

RECOMMENDED BY:

Tadd H Underhill
Information Services Manager

Christina Evans
Accounting Manager



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BY COUNCILMAN

WHEREAS, the Tyler Technologies multi-year software maintenance and support services agreement has expired and is due for renewal; and

WHEREAS, software maintenance and support is directly provided by the manufacturer and is considered sole source; and

WHEREAS, sufficient funding exists in the Information Services Operations Fund, and its 2020-21 budget includes sufficient appropriations to pay the 2020-21 expenditures; now therefore

RESOLVED, that the City Council hereby determines that sealed bids are impractical, and in accordance with Section 2-18 of the Code of Ordinances, the requirement for sealed proposals is hereby waived; now therefore authorizes the Mayor and City Clerk to sign the software maintenance and support agreement with Tyler Technologies, authorizes the City Manager to approve additional maintenance items not to exceed 10% of the then-current rate, and hereby approves annual payment to Tyler Technologies for maintenance and support services.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

9. * Municipal Service Center Roof Replacement Change Order. MURPHY

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Change Order for Municipal Service Center Roof Project

INITIATED BY: Department of Public Services

RESOLUTION SUMMARY: This resolution approves a change order in the amount of \$13,440.00 to the Municipal Service Center roof project purchase order for the installation of a heat tape system in the gutters.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Change Order
3. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
City of Midland Department of Public Services



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

On January 13, 2020, City Council authorized a purchase order for \$360,030.00 with Kawkawlin Roofing Company of Kawkawlin, Michigan for the reroofing of the Municipal Service Center. The project came in under budget and is nearing completion. In discussions with the contractor about the long term maintenance of the roof and the associated gutter system, the contractor has recommended the installation of a heat tape system in the gutters and the nine downspouts to prevent ice buildup that can be detrimental to the integrity of the roof.

The proposal from the contractor for the heat tape system is \$13,440.00 and the contractor can accomplish this work while on-site completing the final punch list items on the roof replacement. In order to proceed with this addition to the project, a change order must be approved by City Council as the cost exceeds the City Manager's approval authority of \$5,000 granted with the original purchase order approval. The attached resolution approves said change order that will allow the Accounting Manager to adjust the purchase order accordingly. Adequate funds are remaining in the project budget to cover this cost.

We recommend that City Council approve the attached change order to allow for completion of the project this fall.

Respectfully submitted,

Karen Murphy
Department of Public Services

Christina Evans
Accounting Manager

PROPOSAL FOR ELECTRICAL WORK

SPARK ELECTRIC SERVICES

202 SIDNEY ST.

BAY CITY, MI. 48706

PH.989-686-5691 FAX 989-316-2932

DATED 09-18-20

KAWKAWLIN ROOFING

ATTN: CHAD

PH. 989-684-0561

INSTALL HEAT TRACE IN 320' FOOT OF GUTTER WITH NINE
DOWNSPOUTS ON MIDLAND MUNICIPAL BUILDING

SPARK ELECTRIC SERVICES PROPOSAL FOR THE ABOVE MENTIONED
PROJECT:

THIRTEEN THOUSAND FOUR HUNDRED FORTY + 0/100 DOLLARS

PRICE FOR ABOVE MENTIONED WORK \$ 13,440.00

PRICE IS BASED ON:

520' OF RAYCHEM GM-2XT SELF REGULATING TAPE

2 EA. SST-2 FREZE PROTECTION THERMOSTAT

2 EA. RAYCHEM POWER CONNECTION

5 EA. RAYCHEM "T" SPLICES

LABOR, PERMIT, AND ASSOCIATED WIRING.



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BY COUNCILMAN

WHEREAS, the contractor installing the new roof at the Municipal Service Center has recommended the addition of a heat tape system for the gutters to prevent ice buildup in the winter that could damage the roof; and

WHEREAS, sufficient funds remain in the project to cover the cost of the heat tape system; now therefore

RESOLVED, that the change order in the amount of \$13,440.00 submitted by Kawkawlin Roofing Company of Kawkawlin, Michigan is hereby approved for the installation of a heat tape system in the gutters at the Municipal Service Center.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

10. * Purchase Dial-A-Ride Buses. MURPHY

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Dial-A-Ride Bus Purchase

INITIATED BY: Department of Public Services

RESOLUTION SUMMARY: This resolution authorizes a purchase order to the State of Michigan's Extended Purchasing Program's selected vendor Hoekstra Transportation, Inc. of Grand Rapids, Michigan, in the amount of \$155,784 for the purchase of two buses, and further authorizes the City Manager to approve change orders not to exceed \$4,000. This resolution also authorizes the sale of the old buses with the proceeds from the sale being used toward Dial-A-Ride operational expenses.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
City of Midland Department of Public Services



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

The City of Midland Dial-A-Ride system has been authorized by the Federal Transit Administration and the State of Michigan Department of Transportation to purchase two replacement buses using capital grant funds from fiscal years 2017, 2018, 2019 and 2020 from the Section 5339 Small Urban Capital federal grant program. The federal grant portion covers 80% of the purchase price for each bus with the State of Michigan providing the 20% required matching funds for the grant, so there is no local contribution required. The corresponding grant revenue and capital expense for the purchase of the buses is included in the Dial-A-Ride FY 2020-2021 budget.

The replacement buses are equipped with a wheelchair lift and an 8+2 configuration, which refers to eight passenger seats and two wheelchair locations. The buses will be purchased through the State of Michigan's Extended Purchasing Program, MiDEAL. Our experience with purchasing buses in the past has been that using the state's contract is more effective than soliciting bids on our own, as the cost negotiated by the state is generally more advantageous due to volume purchasing, and the state monitors the production of all buses ordered through their program to ensure the buses are built to federal specifications.

The cost for each bus is \$77,892 under the state contract, and the City will not bear any expense toward the purchase of each bus as the grant covers all costs. These buses will replace two cutaway buses with wheelchair lifts that meet the State's age and mileage requirements for replacement. The old buses will be sold using an on-line auction process, with the proceeds from the sale to be used for Dial-A-Ride operational expenses.

Therefore, we recommend that City Council authorize the purchase of two buses through the State of Michigan's Extended Purchasing Program and allow the Accounting Manager to issue a purchase order to the State's selected vendor, Hoekstra Transportation Inc. of Grand Rapids, Michigan, in the amount of \$155,784 for the purchase of two buses. Given the nature of building specialized vehicles like the Dial-A-Ride buses, we recommend the City Manager be authorized to approve change orders not to exceed \$4,000 for any unforeseen additional fabrication expenses.

C. Bradley Kaye
September 23, 2020
Page Two

We also recommend that City Council authorize the sale of the old buses in accordance with Code Section 2-22 and 2-23 after the replacement buses are put into service and that those proceeds be used for Dial-A-Ride operational expenses.

Sincerely,



Karen Murphy
Department of Public Services



Christina Evans
Accounting Manager



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BY COUNCILMAN

WHEREAS, the City of Midland requested replacement of two buses in the Dial-A-Ride fleet under the FY 2017, 2018, 2019 and 2020 5339 Small Urban Capital federal grant program through the Federal Transit Administration; and

WHEREAS, the State of Michigan Department of Transportation and the Federal Transit Administration have approved said request and acquired the necessary state matching funds for the purchase of these replacement buses; and

WHEREAS, sufficient funding for the purchase of the buses is included in the FY 2020-2021 Dial-A-Ride budget along with the corresponding revenue from the Section 5339 capital grants; and

WHEREAS, the two buses will be purchased off the State of Michigan's Extended Purchasing program; now therefore

RESOLVED, that the Accounting Manager is authorized to issue a purchase order to the State of Michigan's selected vendor, Hoekstra Transportation, Inc. of Grand Rapids, Michigan in the amount of \$155,784 for the purchase of two 8+2 passenger cutaway buses, all in accordance with the State of Michigan's Extended Purchasing Program proposal and specifications; and

RESOLVED FURTHER, that the City Manager is authorized to approve change orders up to \$4,000 for any unforeseen additional expenses incurred during fabrication of the buses; and

RESOLVED FURTHER, that after the new replacement buses are put into service, the old buses shall be sold in accordance with Code Section 2-22 and 2-23, and the proceeds be used for Dial-A-Ride operational expenses.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

11. * Purchase Light Duty Vehicles. MURPHY

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Purchase of light duty front wheel drive vehicles

INITIATED BY: Department of Public Services

RESOLUTION SUMMARY: This resolution authorizes a purchase order to Berger Chevrolet of Grand Rapids, Michigan in the amount of \$60,507.00 for the purchase of three light duty front wheel drive vehicles based on pricing from the Oakland County Cooperative Purchasing Program.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution

CITY COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
City of Midland Department of Public Services



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

The Oakland County Cooperative Purchasing Program solicits light duty vehicle and truck equipment bids on a bi-annual basis. Automobile and equipment dealerships statewide, including local dealerships, are eligible to submit bids through these programs. Staff experience has shown that the bid prices from Cooperative Purchasing Programs such as this are lower than what could be solicited locally due to the volume purchasing that occurs under these programs. The City of Midland is authorized to make purchases through this cooperative purchasing program.

Each year the Fleet Manager and the Vehicle Maintenance Supervisor re-evaluate the condition, mileage, utilization and maintenance cost of every vehicle in the fleet to determine whether it is cost-effective to keep the vehicle in the fleet for an additional period of time or if the vehicle needs to be replaced. Through this process the following units were identified as meeting the criteria for replacement:

- Three small light duty vehicles: Units #192 (2013 model), #193 (2013 model), and #194 (2013 model)

Two of the vehicles are used by the Building Department to perform code inspections of buildings and other daily tasks. The third vehicle is used by the Assessing Department to perform their daily operations. All three of these units are in poor physical condition based on age and regular usage. Funding for the replacement of these vehicles is included in the FY 2020/21 Equipment Revolving Fund's Capital Outlay budget.

Bids for these vehicles came in as follows:

<i>Vehicle Type</i>	<i>Vendor / Cooperative Purchase Program</i>	<i>Unit Cost</i>	<i>Total Cost</i>
3 – Small Front Wheel Drive SUV	Berger Chevrolet, Grand Rapids, MI - Oakland County Program	\$20,169.00	\$60,507.00
TOTAL BID PRICING:			\$60,507.00

C. Bradley Kaye
Page Two
September 23, 2020

Sufficient funds are included in the FY 2020/21 Equipment Revolving Fund Capital Outlay account for the purchase of these vehicles. Therefore, we recommend that the Accounting Manager be authorized to issue a purchase order to Oakland County's selected vendor, Berger Chevrolet of Grand Rapids, Michigan, in the amount of \$60,507.00 for the purchase of three small front wheel drive vehicles. The units being replaced will be sold through the online auction process once the replacement units are put into service.

Respectfully submitted,



Karen Murphy
Department of Public Services



Christina Evans
Accounting Manager



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BY COUNCILMAN

WHEREAS, competitive bids for light duty vehicles and trucks are solicited by the Oakland County Cooperative Purchasing Programs on a bi-annual basis and the City of Midland is authorized to make purchases from this cooperative purchasing program; and

WHEREAS, sufficient funding for the purchase of three small front wheel drive vehicles are included in the FY 2020/21 Equipment Revolving Fund Capital Outlay account as replacements for existing aging, high maintenance units utilized by the Assessing and Building Departments; now therefore

RESOLVED, that the Accounting Manager is authorized to issue a purchase order to Oakland County's selected vendor, Berger Chevrolet of Grand Rapids, Michigan, in the amount of \$60,507.00 for the purchase of three small front wheel drive vehicles, all in accordance with the associated cooperative purchasing program proposal and specifications.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeavote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

12. * Road Salt for the 2020-21 Winter Season. MURPHY

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Purchase of Road Salt for the 2020-21 Winter Season

INITIATED BY: Department of Public Services

RESOLUTION SUMMARY: To authorize the purchase of road salt for snow and ice control through the State of Michigan's MiDeal Extended Purchasing Program.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
City of Midland Department of Public Services



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

The City purchases road salt through the State of Michigan's MiDeal Extended Purchasing Program. The State's program combines Midland's salt needs with Michigan cities, townships, villages, counties, school districts, universities, community colleges and nonprofit hospitals in a competitive bidding process. This program allows for the purchase of road salt at a lower unit cost per ton than what the City would expect if we solicited bids on our own due to volume pricing.

Based on previous experience, we recommend that our road salt be purchased through the State of Michigan's MiDeal Extended Purchasing Program. The City is asked each year in March to submit the volume of salt that we anticipate we will need – we submit an amount for early salt delivery and backup salt that we purchase as needed over the course of the winter. By September, the State of Michigan posts the bid results on their website to notify participants what unit costs will be for both early and backup salt. Early salt is typically delivered all at once in October. Backup salt can be ordered in partial quantities anytime thereafter based on need, with the requirement that we take possession of a minimum of 80% of the requested quantity and up to 130% if needed. This range gives us flexibility on how much salt we purchase based on weather conditions. Our needs for the 2020-21 winter season are as follows along with the State of Michigan's bid prices:

Early Delivery Salt	2,000 tons at \$69.18 per ton
Seasonal Backup Salt	1,500 tons at \$69.12 per ton

Road salt is budgeted as an inventory item in the Stores Revolving Fund and is charged out to the appropriate major and local street accounts as it is used. There are adequate funds budgeted in the FY2020-21 Stores Revolving Fund to cover the purchase of road salt for this winter. We recommend the adoption of the attached resolution so that the City may take advantage of this purchasing opportunity. We also recommend that the Accounting Manager be authorized to issue purchase orders to the State of Michigan's selected vendor for the Bay Region district, Compass Minerals of Overland, Kansas, in the amount of \$138,360.00 for the early delivery salt and not to exceed \$134,784.00 for the purchase of 130% of the seasonal backup salt if needed for snow and ice control.

Respectfully Submitted,

Karen Murphy
Department of Public Services

Christina Evans
Accounting Manager



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BY COUNCILMAN

WHEREAS, bids for road salt are solicited by the State of Michigan's MiDeal Extended Purchasing Program and the City of Midland is authorized to make purchases from this program; and

WHEREAS, funding is provided in the FY2020-21 Stored Revolving Fund budget for the purchase of road salt as an inventory item that gets charged out upon use to the Major and Local Street budgets for snow and ice control; now therefore

RESOLVED, that the Accounting Manager is authorized to issue purchase orders to the State of Michigan's selected vendor for the Bay Region district, Compass Minerals of Overland, Kansas, in the amount of \$138,360.00 for the early delivery salt and not to exceed \$134,784.00 for the purchase of 130% of the seasonal backup salt if needed for snow and ice control based on the State of Michigan's MiDeal Extended Purchasing Program unit prices.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

13. * Washington Woods West Building Chiller Replacement. MURSCHEL

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: West Building Chiller Replacement

INITIATED BY: Washington Woods

RESOLUTION

SUMMARY: This resolution authorizes a purchase order to Remer Plumbing, Heating and Air Conditioning, Inc. for \$380,000.00 for the replacement and upgrades needed for the replacement of the existing west building chiller, fluid cooler and chilled water system pump at Washington Woods Senior Living Community.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution
3. Bid Tabulation

COUNCIL ACTION:

1. 3/5 vote required to approve resolution.

Grant Murschel
Director of Planning and Community Development

GRM/kl



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

Washington Woods Senior Housing has been serving seniors for forty-two years since opening in 1978. In total, Washington Woods has 214 apartments. The building is divided into two separate sides (east and west), with the common area, dining room and offices connecting the two sides. The west building was built in 1978 and has 100 apartments. The east building was built in 1984 and has 114 apartments total. As you may recall, it was the west building that most recently received a complete renovation of all 100 apartments and public spaces. While many features of the building were improved at that time, the chiller system that cools the west building was not included in these renovations.

The forty-two-year-old chiller system in the west building is in need of replacement. For many years, J.E. Johnson has been performing preventative maintenance and repairs for the HVAC systems at Washington Woods and has made frequent recommendations for this chiller to be replaced. Replacement of this system has been planned and included in the five-year capital plan as the budget has allowed. In alignment with the five-year capital plan, the replacement of this system has been scheduled for the current fiscal year.

On September 1, 2020 sealed proposals were publicly opened and read for Bid No. 4106 for replacement of the west building chiller. Six proposals were received in response to the bid invitation. The bid from Remer Plumbing, Heating, and Air Conditioning, Inc. was the lowest bid at \$380,000.00. It has been determined by staff and our hired consultants, MacMillan Associates Consulting Engineers, that they can meet all the required bid specifications within the approved budget limits. The bid tabulation table is attached showing all bids received.

Because seniors face unique challenges to their general health when they are in situations of being too hot or too cold, proactive replacement of the forty-two-year-old chiller system will help reduce the chances of this system failing in the future. The City of Midland and the Washington Woods team are committed to providing the best possible service to the residents at Washington Woods, therefore, it is recommended that the west building chiller replacement take place before residents face the potential situation of having a long-term failure during the hottest months.

It is recommended that City Council accept the proposal submitted by Remer Plumbing, Heating and Air Conditioning, Inc. for the replacement and upgrades needed for the existing chiller, fluid cooler and chilled water system pump at Washington Woods Senior Housing. In addition, staff is requesting approval for the City Manager to sign off on change orders not to exceed \$30,400, or eight (8) percent of the total purchase order amount.

Sincerely,



Grant Murschel
Director of Planning and Community Development



Christina Evans
Accounting Manager

GRM/kl



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BY COUNCILMAN

WHEREAS, Washington Woods is in need of replacing the original 1978 west building chiller, fluid cooler and chilled water system pump; and

WHEREAS, capital improvement planning for Washington Woods over the years has anticipated replacement of this system during the current fiscal year; and

WHEREAS, sufficient funds are included in Capital Outlay Equipment of the approved 2020-2021 Washington Woods budget; now therefore

RESOLVED, that the low sealed bid proposal meeting City specification submitted by Remer Plumbing, Heating and Air Conditioning, Inc. for the replacement of the west building chiller system to Bid No. 4106 is hereby accepted; and

RESOLVED FURTHER, that the Accounting Manager is authorized to issue a purchase order in the amount of \$380,000.00 to Remer Plumbing, Heating and Air Conditioning, Inc. in accord with this resolution and City of Midland specifications; and

RESOLVED FURTHER, the City Manager is authorized to approve change orders modifying or altering this contract in an aggregate amount not to exceed \$30,400.00, or eight (8) percent of the purchase order; and

RESOLVED FURTHER, that the City Manager is authorized to execute any associated contracts in accordance with the proposal and City of Midland specifications once prepared by and/or approved as to form by the City Attorney.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk



Tabulation for:
Bid 4106 - Washington Woods Chiller Replacement
September 1, 2020; 2:00 pm

Bidder		Lump Sum	Alternate 1	Alternate 2
Remer Plumbing, Heating & Air Conditioning, Inc	Saginaw, MI	380,000.00	(8,000.00)	(31,410.00)
Lewis Bros. Inc	Coleman, MI	384,500.00	(8,880.00)	(33,000.00)
L.J. Rolls Refrigeration Co.	Fenton, MI	415,750.00	(5,300.00)	(32,000.00)
Smillie Plumbing & Heating, Inc.	Freeland, MI	430,000.00	(5,000.00)	(59,500.00)
J. E. Johnson, Inc	Midland, MI	449,000.00	(5,000.00)	(31,000.00)
William E. Walter, Inc	Flint, MI	450,580.00	(5,500.00)	(65,500.00)

File Attachments for Item:

14. * Set public hearing to amend the FY2020-21 Municipal Service Center budget for HVAC temperature control software upgrade. MURPHY

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Setting a public hearing to amend the FY2020-21 Municipal Service Center budget to replace the HVAC temperature control system and associated software

INITIATED BY: Department of Public Services

RESOLUTION SUMMARY: This resolution sets a public hearing for October 26, 2020 at 7:00 pm in City Council Chambers on a proposal to amend the FY2020-21 Municipal Service Center budget to upgrade the HVAC temperature control system and associated software.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
City of Midland Department of Public Services



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland, Michigan

Dear Mr. Kaye:

The Municipal Service Center's HVAC system was installed in 2013. Over the past two years, there have been multiple issues with controlling the temperature in various zones of the building. The City's contracted service provider for the HVAC system, Commercial Control Systems, Inc. of Saginaw, MI (CCS) has informed us that the temperature control system and associated software is antiquated and is no longer supported by the manufacturer. CCS also services City Hall and the temperature control system for City Hall was upgraded in 2017 for this reason.

The need to upgrade the temperature control system is an unanticipated maintenance need and therefore is not included in the current FY2020-21 Municipal Service Center budget. The Fleet Manager who oversees building maintenance for the Municipal Service Center has secured a budgetary estimate for the project and feels confident we can get the new system installed for \$25,000. In looking at the Municipal Service Center budget, staff is wrapping up the roof replacement project that was budgeted last fiscal year and there are adequate savings from that project to cover the cost of the needed HVAC system upgrade.

Since the roof project was in last fiscal year's budget, the savings have lapsed back into fund balance. In order to use the savings for the HVAC system work, it is necessary to amend the FY2020-21 Municipal Service Center budget to move the funds from fund balance into the Capital Outlay budget. Amending a budget requires a public hearing and City Council involvement at two separate meetings. At the first meeting, City Council sets the date for a public hearing. At the second meeting, City Council holds a public hearing and may then proceed to decide on the budget amendment.

Attached for consideration is a resolution that establishes a public hearing to be held on October 26, 2020 to amend the FY 2020-21 Municipal Service Center Capital Outlay budget by \$25,000 to allow for the temperature control system upgrade.

Respectfully submitted,

Karen Murphy
Department of Public Services



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BY COUNCILMAN

WHEREAS, the temperature control system for the HVAC at the Municipal Service Center is antiquated and in need of replacement to prevent future issues with temperature control in various zones of the building; and

WHEREAS, this replacement was not an anticipated need in the FY2020-21 Municipal Service Center budget; and

WHEREAS, staff realized savings in the FY2019-20 roof replacement project that will cover the anticipated cost for the replacement of the temperature control system; and

WHEREAS, the savings from the roof replacement have lapsed into the Municipal Service Center's fund balance requiring a budget amendment to move the funding into the FY2020-21 Municipal Service Center Capital Outlay budget so it can be utilized for the HVAC project; now

RESOLVED, that in accord with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted at 7:00 p.m., Monday, October 26, 2020, in the Council Chambers of City Hall, or virtually due to social distancing guidelines as a result of the coronavirus pandemic, on the proposal to amend the FY2020-21 Municipal Service Center Capital Outlay budget by increasing expenditures by \$25,000 for the replacement of the HVAC temperature control system for the building.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk

File Attachments for Item:

15. * Set a public hearing to approve the proposed amendments to the fiscal year 2020-21 Community Development Block Grant budget. MURSCHEL

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Community Development Block Grant (CDBG) Budget Amendments

INITIATED BY: Planning & Community Development

RESOLUTION

SUMMARY: This resolution schedules the public hearing for November 9, 2020 to review the proposed amendments.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution
4. Staff report to the Housing Commission
5. Housing Commission minutes

COUNCIL ACTION:

1. 3/5 vote required to approve the resolution

Grant Murschel
Director of Planning and Community Development

GRM/taw



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September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland Michigan

Dear Mr. Kaye:

As a requirement of the Community Development Block Grant (CDBG) program, the City of Midland is required to formulate an annual budget that outlines the planned activities to be accomplished during the upcoming fiscal year. The development of this budget includes community engagement through a set of public input sessions, applications from various local nonprofit social service organizations, and housing providers proposing the use of CDBG funds to support activities that meet the federal statutory goals and City of Midland objectives of the program.

For the CDBG program, federal goals include decent housing, a suitable living environment, and expanded economic opportunities. The City's primary objective, as established in the 2015-2020 Consolidated Plan, is to provide a public and private cooperative environment leading to effective community development and housing initiatives which meet the needs of people across all socioeconomic groups of the city of Midland, with the direct benefit towards low- and moderate-income residents.

For the fiscal year 2020-21, City Council approved the budget on April 27, 2020 allocating the estimated \$224,809 budget in accordance with the City Housing Commission and Federal Community Development Block Grant National Objectives identified. Staff has formulated the following proposed CDBG budget amendments for the 2020-21 program year that began July 1, 2020. The total funding available for the annual budget is the sum of three pieces: yearly entitlement (including the special COVID allocation known as CDBG-CV), carry-over from previous years, and anticipated program income.

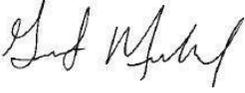
Our total entitlement for 2020-21 is \$357,056 (\$224,809 original entitlement + \$132,247 CDBG-CV entitlement). \$303,391 in unspent and unallocated funds will be carried over from the 2019-2020 program year. This is an increase from our earlier estimation of \$97,282 in unspent and unallocated funds. These unspent funds are largely due to the impact of COVID, which led to sub-recipients inability to conduct activities. Lastly, \$20,000 in program income is estimated to be collected during the year. The total resulting amount is \$680,447 (an increase of \$333,356).

This budget amendment seeks to increase planning and administration funding; allocate unspent program year 2019-20 funds to Home to Stay and Grove Park; allocate unspent program year 2019-20 funds and add additional funds to Midland County Habitat for Humanity and Home to Stay; increase Washington Woods' allocation to their full (original) request; and increase the contingency funding. Note: Un-programmed dollars total \$112,414 and are the remaining CDBG-CV funds that must still be programmed.

CDBG Budget Amendment 2020-21 September 28, 2020

On September 14, 2020, the Housing Commission unanimously recommended approval for the budget reallocation amendment as proposed. The enclosed resolution will schedule a public hearing for November 9, 2020 to review the proposed amendments.

Respectfully,



Grant Murschel
Director of Planning & Community Development

GRM/taw



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BY COUNCILMAN

WHEREAS, Community Development Block Grant (CDBG) revenues totaling \$680,447 must be programmed to activities that meet federal statutory goals and the City's objectives for the CDBG program, as outlined in the FY 2020-2025 Consolidated Plan; and

WHEREAS, the CDBG budget required amendment to meet environmental and program timeliness requirements, and

WHEREAS, on September 14, 2020, the Housing Commission unanimously recommended approval of the proposed amendments to the FY 2020-21 CDBG budget, to reallocate the current fiscal years funds, which meets said goals, objectives and requirements of the CDBG program; and

WHEREAS, it is necessary to provide an opportunity for public input on the proposed expenditure of said funds following the required 30-day public comment period that was initiated by City staff on or before October 7, 2020; now therefore

RESOLVED, that in accord with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted at 7:00 p.m., Monday, November 9, 2020, in the Council Chambers of City Hall or virtually due to the coronavirus pandemic on the proposal to amend the 2020-2021 Community Development Block Grant (CDBG) budget.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk



DEPARTMENT OF PLANNING
AND COMMUNITY DEVELOPMENT

**STAFF REPORT TO THE HOUSING COMMISSION
FOR THE MEETING OF SEPTEMBER 14, 2020**

DATE: September 11, 2020

SUBJECT: Proposed 2020-21 Community Development Block Grant Budget Amendments

Additional Funding

The COVID-19 pandemic impacted the City's CDBG program in a few ways. Many of our CDBG subrecipients had projects that were impacted by the COVID emergency orders. As a result, some subrecipients have come in under budget, while others were unable to spend all of their allocated funding. Additionally, we received a special allocation of funding for COVID related activities that were programmed into the City's budget in June.

Staff has formulated the following proposed CDBG budget amendments for the 2020-21 program year that began July 1, 2020. The total funding available for the annual budget is the sum of three pieces: yearly entitlement (including the special COVID allocation known as CDBG-CV), carry-over from previous years, and anticipated program income.

Our total entitlement for 2020-21 is \$357,056 (\$224,809 original entitlement + \$132,247 COVID entitlement). \$303,391 in unspent and unallocated funds will be carried over from the 2019-2020 program year. This is an increase from our earlier estimation of \$97,282 in unspent and unallocated funds. Lastly, \$20,000 in program income is estimated to be collected during the year. The total resulting amount is \$680,447 (an increase of \$333,356).

Proposed Activity Expenditures

The following is a summary of the proposed expenditures and the activities proposed to be funded. All proposed activities are considered to be in line with the goals and objectives of the 2020-2025 Consolidated Plan that is currently being drafted by staff. In April 2020, the Housing Commission also recommended three activities to be funded in the event additional dollars became available. The proposed amendments are able to spread the additional dollars across two of these three activities.

GENERAL PROGRAM PLANNING AND ADMINISTRATION

The Planning & Administration category is capped at 20% of the year's entitlement amount (est. \$224,809) plus prior year program income (\$23,000). For 2020-21, staff calculates this value at \$49,561.

Planning/Administration

Staff Recommendation: \$49,500

These funds cover a portion of the salary and benefits of city staff (primarily the Community Development Planner) for administering the CDBG program, the cost of HUD training throughout the year, office supplies needed to administer the CDBG program, required notices in the Midland Daily News, and mortgage recording fees amongst other planning costs. At \$49,500, this is a recommended slight increase to cover a larger budget. As it stands, no Planning/Administration dollars are being allocated from the CDBG-CV funds.

HOUSING REHABILITATION

Home to Stay: Health & Safety Home Repairs

Staff Recommendation: \$29,300 (unspent funds from PY 2019-2020)

Home to Stay (HTS) used PY 2019-2020 funds to provide eligible low-income city of Midland homeowners with health, safety, and emergency repairs to their homes. The emergency orders connected to COVID19 halted HTS' ability to continue the program in a timely manner given the program year constraints. This funding focuses primarily on covering the costs associated with small, urgent-need repair projects. The projects are provided to the homeowners as a grant where the costs do not need to be repaid. Home to Stay was awarded \$30,000 for this project in PY 2019-20 and the recommendation is to fund the remainder of this award into 2020-21.

Midland County Habitat for Humanity & Home to Stay: Collaborative Roofing Initiative

Agency Request \$50,000
Staff Recommendation: \$99,000 (\$50,000 extension + \$49,000 in additional funding)

Midland County Habitat for Humanity and Home to Stay submitted a joint application for CDBG funding to cover costs associated with a new collaborative effort between the two organizations. This effort will seek to meet the needs of low-income homeowners who are in need of roof repairs or replacements. Home to Stay would conduct the intake and initial assessment, and Habitat for Humanity would provide the construction and financial administration. This joint venture between the two organizations was funded at \$50,000 in PY 2019-20. We are recommending an extension of the unspent PY 2019-2020 funds + an additional \$49,000 to almost cover all of their request for 2020-21. Similar to the HTS Health & Safety Repairs, this activity was unable to be completed in a timely manner due to emergency orders brought on by COVID that halted the construction industry in the spring. This was the activity given second priority to fund during the April 2020 Housing Commission meeting.

PUBLIC FACILITY IMPROVEMENTS

Grove Park Improvements

Staff Recommendation: \$30,000

Staff recommends an extension on PY 2019-20 funding to use the unspent funds. This project has been able to be completed but the funds are no longer available in the CDBG budget. Similar to other construction projects, this one was delayed due to COVID-19.

Washington Woods: Energy Efficiency (Air Handling & Heat Pumps)

Approved Funding: \$188,055
Staff Recommendation: \$225,646 (Increased to full request)

Washington Woods has requested a total of \$225,646 to complete the air handling project for which specifications were completed in PY 2019-20 (bids received were over budget) and to replace heat pumps at the facility. Washington Woods was awarded \$188,055 in PY 2019-20 for energy efficiency upgrades that were to include lighting, exterior door and air handling projects; it is anticipated that the lighting and exterior door projects will be completed with the air handling portion proposed as an extension. (Subject to Davis-Bacon Requirements) Staff recommends funding at the full requested amount now that additional dollars are available. This was the activity given first priority to fund during the April 2020 Housing Commission meeting.

CONTINGENCY

Contingency

Approved Funding: \$5,000
Staff Recommendation: \$10,000 (increase of \$5,000)

Contingency funds are a best practice and thus included in the CDBG budget, as HUD allocations are not confirmed and unforeseen cost overruns for funded projects are possible. Staff is recommending an increase in these funds to cover a large budget.

A table of the summary above can be found on the next page, labeled Attachment A.

Housing Commission Action

Staff currently anticipates that the Housing Commission will formulate a recommendation to City Council on the 2020-2021 CDBG Budget during its September 14, 2020 meeting. If this takes place, we anticipate that on September 28, 2020 the City Council will set the public hearing date for November 9, 2020 allowing for a 30-day public comment period. On November 9, 2020, we anticipate that the City Council will consider the 2020-2021 CDBG budget. Please note that these dates are preliminary and may be adjusted due to Housing Commission action and City Council agenda scheduling.

Respectfully Submitted,

Tom Wyatt, Community Development Planner

2020-21 CDBG Proposed Budget Amendments

<u>Revenue</u>	<u>Approved Budget</u>	<u>Proposed Amendments</u>
HUD 2020-21 Entitlement	\$ 224,809	\$ 224,809
CDBG-CV Allocation	\$ 132,247	\$ 132,247
Program Income	\$ 20,000	\$ 20,000
<u>Prior Year Carry-forward</u>	<u>\$ 97,282</u>	<u>\$ 303,391</u>
	\$ 474,338	\$ 680,447

Expenditures

Planning/Administration	\$ 48,900	\$ 49,500
Housing Rehabilitation		
Home to Stay – Health & Safety Home Repairs	\$ 0	\$ 29,300
<u>HTS/Habitat for Humanity – Collaborative Roofing Initiative</u>	<u>\$ 0</u>	<u>\$ 99,000</u>
Public Facilities	\$ 0	\$ 128,300
Public Facility Improvements		
Grove Park Improvements	\$ 0	\$ 30,000
Cleveland Manor – Kitchen & Bath Renovation	\$ 100,000	\$ 100,000
<u>Washington Woods – Energy Efficiency</u>	<u>\$ 188,055</u>	<u>\$ 225,646</u>
Public Facilities	\$ 288,055	\$ 355,646
Public Services		
MidMichigan Health – Drive-thru Testing*	\$ 6,000	\$ 6,000
MidMichigan Health – COVID Telehub*	\$ 13,837	\$ 13,837
<u>Legal Services - Fair housing testing</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>
Public Services	\$ 24,337	\$ 24,337
Contingency	\$ 5,000	\$ 10,000
Sub-Total	\$ 366,292	\$ 568,033**

*denotes a CDBG-CV activity

**Un-programmed dollars total \$112,414 and are the remaining CDBG-CV funds that must still be programmed.

9.14.20 Housing Commission Meeting

Meeting Agenda:

1. Roll Call

- Present: Loose, Garchow, King, Moten (quorum)
- Absent: Sharon Mortenson
- Staff: Murschel, Wyatt, Jung, Samborn

2. Approval of Minutes

- a. 2.25.20 Special Meeting Minutes
- b. 4.20.20 Special Meeting Minutes
- c. 5.1.20 Special Meeting Minutes
- Motion to approve the minutes as written (King/Moten)

3. Public Hearings

- a. 2020-21 Community Development Block Grant Budget Amendments
 - Tom presented on the update to CDBG.
 - Motion to approve the proposed CDBG budget for recommendation to City Council.
(King/Moten)
 - 3:0
 - Abstain: Garchow

4. Senior Housing Reports

- a. Riverside Place
- b. Washington Woods

5. Public Comments (unrelated to items on the agenda)

6. Communications

7. Future Meeting Date

- a. December 7, 2020 – Next regular meeting

8. Adjournment

- Motion to adjourn (Moten/King)

File Attachments for Item:

16. * Set a public hearing to consider the proposed amendment to the fiscal year 2020-21 Washington Woods budget to align with the proposed Community Development Block Grant budget award.
MURSCHEL

SUMMARY REPORT TO MANAGER
for City Council Meeting of September 28, 2020

SUBJECT: Washington Woods Budget Amendment

INITIATED BY: Washington Woods

RESOLUTION

SUMMARY: This resolution schedules a public hearing for November 9, 2020 on a proposal to amend the fiscal year 2020-2021 Washington Woods budget to reflect a proposed amendment to the Community Development Block Grant budget for the purpose of Energy Efficiency Projects.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Grant Murschel
Director of Planning and Community Development

GRM



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

September 23, 2020

C. Bradley Kaye, AICP CFM
City Manager
City of Midland
Midland Michigan

Dear Mr. Kaye:

In order to account for a proposed amendment to the 2020-2021 Community Development Block Grant (CDBG) budget, the Washington Woods budget for 2020-2021 is proposed to be amended. These amendments result from the Housing Commission's recommendation to increase the CDBG award to Washington Woods for the energy efficiency upgrades and improvements.

During the initial formulation of the 2020-2021 CDBG and Washington Woods budgets, anticipated revenues did not allow for the full request from Washington Woods to be approved. Only \$188,055 of the total \$225,646 was approved for the award at that time. Following completion of the last fiscal year, there was recognition that many projects were under budget or were unable to spend all of their allocated funds due to challenges brought on by COVID-19. The 2020-2021 CDBG budget has additional revenues that now must be programmed to activities that further the goals and objectives of the City's CDBG program.

Full funding of the proposal by Washington Woods for the energy efficiency upgrades and improvements was the top priority of the Housing Commission if additional revenues, or unspent dollars, became available. As this is now the case, the Housing Commission has voted to recommend amending the 2020-2021 CDBG budget and increase the allocation to Washington Woods to \$225,646 along with other modifications. The full detail of the modifications can be found in the agenda item for the CDBG budget amendments.

Amending a budget requires a public hearing and City Council involvement at two separate meetings. At the first meeting, City Council sets the date for a public hearing. At the second meeting, City Council holds a public hearing and may then proceed to decide on the budget amendment.

Attached for consideration is a resolution that schedules a public hearing to be held on November 9, 2020 to consider amending the Washington Woods budget accordingly.

Sincerely,

Grant Murschel
Director of Planning & Community Development



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

BY COUNCILMAN

WHEREAS, Washington Woods was originally budgeted for a Community Development Block Grant (CDBG) allocation of \$188,055 on April 27, 2020 for the 2020-2021 fiscal year for energy efficiency upgrades and improvements; and

WHEREAS, the Housing Commission recommended approval of an increase in of the CDBG allocation to \$225,646 during its meeting on Monday, September 14, 2020; and

WHEREAS, it is necessary to amend the FY 2020-2021 Washington Woods budget to include the proposed increase of CDBG funding; now therefore

RESOLVED, that in accord with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted on Monday, November 9, 2020, at 7:00 p.m. in the Council Chambers of City Hall or virtually due to the Coronavirus pandemic for the purpose of considering the proposal to amend the 2020-2021 Washington Woods budget by increasing revenues and expenditures by \$37,591 to recognize the amended allocation from the 2020-2021 CDBG budget for energy efficiency upgrades and improvements.

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 28, 2020.

Erica Armstrong, City Clerk