



Parks and Recreation ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6930 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

November 25, 2020

TO: Parks and Recreation Commission
FROM: Karen Murphy, Public Services Director
SUBJECT: Parks and Recreation Commission Meeting of December 1, 2020

The regular meeting of the Midland Parks and Recreation Commission has been scheduled for Tuesday, December 1, 2020. Due to Governor Gretchen Whitmer’s current Executive Orders requiring social distancing and allowing meetings of public bodies to be held electronically, this meeting will be conducted via videoconference. The City of Midland will utilize Zoom to conduct this videoconference meeting.

To join via videoconference, go to:
<https://zoom.us/join> ~**Webinar ID:** 843 4997 0003 ~**Password:** 685834

To join via telephone, dial:
1 (312) 626-6799 ~**Webinar ID:** 843 4997 0003 ~**Password:** 685834

The agenda for the meeting is as follows:

- 1) Call to Order
- 2) Roll Call
- 3) Minutes of meeting of November 4, 2020
- 4) Call to Audience
- 5) Public hearing on proposed recreation fee changes for 2021
- 6) Parks & Recreation Master Plan – review of final draft
- 7) Project Reports
 - a. Miracle Field
 - b. Central Park Pickle Ball & Tennis Court project
 - c. Recreation update
- 8) Old Business
- 9) New Business
- 10) Adjourn



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November 25, 2020

TO: Parks and Recreation Commission
FROM: Karen Murphy, Director of Public Services
SUBJECT: Notes for Meeting of December 1, 2020

Public hearing on proposed recreation fee changes for 2021: At the November Parks Commission meeting, I shared the staff recommendations for recreation fee increases for the 2021 season as well as the rationale for the proposed changes. Attached you will find the ordinance with the proposed changes.

The process now calls for the Commission to receive public comment on the ordinance as proposed and either pass it on for Council consideration or alter it for presentation to City Council. Once the public hearing has been conducted and any input considered, I will ask the Commission for a motion to present the proposed fee changes to City Council and inquire as to whether Council desires to hold a joint meeting to discuss the proposed fee changes.

Parks & Recreation Master Plan – Review Final Draft: I will review the Parks & Recreation Master Plan draft. I will highlight changes to the parks inventory including a new classifications of the parks. I will also review the goals and action item for final comments by the Commission, and I will go over the final required steps in the process before the plan can be submitted to the Michigan Department of Natural Resources (MDNR). You can review the draft plan at www.Cityofmidlandmi.gov/parksmasterplan

I will ask the Commission to approve a formal resolution recommending that City Council approve the plan and authorize submittal to the MDNR.

Project Reports: I will provide updates on the Miracle Field and the Central Park Pickle Ball & Tennis Court project. Marcie Post will provide a recreation update as well.

Respectfully,

Karen Murphy

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF MIDLAND, MICHIGAN, BY AMENDING SECTION 21-73 OF DIVISION 4 OF ARTICLE II OF CHAPTER 21 THEREOF.

The City of Midland Ordains:

Section 1. Section 21-73 of Division 4 of Article II of Chapter 21 is amended to read as follows:

Sec. 21-73. General recreation fees

(1)	Adult softball player	\$ 31.00	\$33.00	per player
(2)	Adult softball player (2 nd team)	\$ 31.00	\$33.00	per player
(3)	Adult softball player - Fall League	\$ 21.00	\$23.00	per player
(4)	Each softball team in individual tournaments – Fee set on per event basis in conjunction with Midland Softball Association			per event
(5)	Youth softball player	\$ 12.00		per player
(6)	Rugby club	\$ 450.00		per club
(7)	Beach volleyball			
	Player fee – Recreation league	\$ 15.00		per player
	Player fee – 2 person Competitive league	\$ 27.00		per player
	Player fee – 4 & 6 person Competitive league	\$ 22.00		per player
(8)	Adult kickball (10 player minimum per team)	\$ 25.00		per player
	RECREATION LEAGUE		\$30.00	PER PLAYER
	COMPETITIVE LEAGUE		\$35.00	PER PLAYER
(9)	Ski rental (rental 2 hours or part thereof)	\$ 10.00		per rental
	Classic skis			
	Skate skis	\$ 15.00		per rental
(10)	Toboggan rental (per hour two-hour maximum)	\$ 8.00		per hour
(11)	Skate and sled rental	\$ 4.00		per two hours
(12)	Snow shoe rental	\$ 10.00		per two hours
(13)	City Forest winter packages			
	Warming House package	\$ 150.00		for two hours
		\$ 75.00		per each additional hour
	Winter Fun package	\$ 250.00		for two hours
		\$ 100.00		per each additional hour
	Toboggan Adventure package	\$ 350.00		for two hours
		\$ 150.00		

	Clean up if needed	\$ 100.00	per each additional hour per occurrence
(14)	Chalet building rental (2 hour minimum)	\$ 50.00	per hour
(15)	Ball field rental – private tournament		
	Tournament field deposit –	\$ 75.00	per event
	2 hour rental	\$ 50.00	per field
	4 hour rental	\$ 60.00	per field
	Full day rental	\$ 110.00	per field
	Daily complex – New Redcoats fields 9-13	\$ 400.00	per complex
	Daily complex – Old Redcoats fields 4-8	\$ 400.00	per complex
	Daily complex – Emerson fields 1-3	\$ 250.00	per complex
	Daily complex – Optimist fields	\$ 300.00	per complex
	Clean up fee if needed	\$ 200.00	per occurrence
(16)	Ball diamond lights – private tournament use	\$ 25.00	per hour
(17)*	Ball diamond grooming/maintenance – private tournament	\$ 20.00	per grooming
(18)*	Ball diamond grooming/maintenance – private tournament – Overtime	\$ 75.00	per hour
(19)*	Ball diamond grooming/maintenance – private tournament - Double time	\$ 100.00	per hour
(20)	Ball diamond maintenance – rake/chalk only	\$ 10.00	per game
(21)**	Picnic shelter reservations		
	Emerson C, Emerson E	\$ 40.00	per use
	Plymouth F (south), F (north), G, H	\$ 40.00	per use
	Barstow Woods A	\$ 40.00	per use
	Stratford Woods J	\$ 40.00	per use
	Chippewassee B	\$ 40.00	per use
	Emerson D	\$ 60.00	per use
	Plymouth F (entire shelter)	\$ 70.00	per use
	Unsheltered areas	\$ 30.00	per use
	Addition of a canopy	\$ 25.00	per request
(22)	Band shell reservation	\$ 80.00	per use
(23)	Delivery of bleachers	\$ 20.00	per section
(24)	Delivery of portable grill	\$ 10.00	per use
(25)***	City stage rental – for community events only		
	Non-profit group inside city limits	\$ 125.00	per use
	For profit group inside city limits	\$ 275.00	per use
	Non-profit group outside city limits	\$ 200.00	per use
	For profit group outside city limits	\$ 475.00	per use
(26)	Metal event fencing rental – for community non-profit events only	\$ 100.00	per trailer for 5 sections
		\$ 20.00	cleaning fee
		\$ 30.00	

(27)	Delivery of picnic tables (up to 5 tables) – Fee is non-refundable. For community events only.	\$ 40.00	per use
	Additional tables (if available up to maximum of 10 tables) – fee is non-refundable	\$ 8.00	per table
(28)	Trash receptacles – up to 10 receptacles delivered to non-park locations for community events only	\$ 20.00	per use

*Note: Fees for private tournament ball field maintenance effective starting with the 2010 softball season. All field rentals include initial field preparation (grooming and chalk lines). For private tournaments requesting special amenities or enhanced field maintenance, the director of public services may charge additional fees on a special recreation event basis to cover costs incurred.

**Note: Fees paid for shelter reservations are non-refundable.

Exceptions to (21) Picnic shelter reservation fees are as follows:

- a) Donors of shelters shall be allowed one rent free use per year in the respective donated structure.
- b) Daytime reservations which begin after 8:00 a.m. and end before 3:00 p.m. Monday – Friday from April 15 – June 30 are exempt from fees.

***Note: Stage rental is intended for community events held within the City limits or Midland County only. Stage rental fees are non-refundable.

****Note: The director of public services is authorized with the approval of the city manager to implement rates for special recreation events according to the recreation fee philosophy to recover programming costs for such offerings.

Section 2. This Ordinance shall take effect upon publication

YEAS:

NAYS:

ABSENT:

I, Erica Armstrong, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday,.

Erica Armstrong, City Clerk

MIDLAND PARKS AND RECREATION COMMISSION
REGULAR MEETING OF NOVEMBER 4, 2020
MIDLAND CITY COUNCIL CHAMBERS
7:00 P.M.

PROPOSED MINUTES

- 1) Call to Order: Meeting called to order at 7:05 p.m. by Chairperson Nancy Carney.

Pledge of Allegiance

VIRTUAL MEETING GUIDELINES REVIEW

- 2) Roll Call:
- a. MEMBERS PRESENT: Billotti, Carney, Lemon, Rankin, Rice, Steidemann, Varela
 - b. MEMBERS ABSENT: Carlson
 - c. OTHERS PRESENT: Marcie Post, Recreation Manager

- 3) Minutes of October 6, 2020: Steidemann motioned, Lemon seconded to receive minutes of the meeting of October 6, 2020. Motion passed 7-0.

- 4) Call to Audience: None

- 5) End of season updates – beach volleyball, kickball, softball: Post gave an update on the six week beach volleyball league, reporting 36 teams and 237 players for the season which was a little less than half of what played last year. The league had a net revenue of \$1,270.

Post then discussed the adult softball program in brief. While staff is still reviewing final statistics for the season, including the financial outcome for the year, it is clear that revenues are not covering all the expenses as required by the fee philosophy. Post recommended a \$2/player increase for all softball leagues this year to start incrementally covering the costs. The summer league had 93 teams and 1,420 players, with the fall league at 43 teams and 516 players.

Next Post reviewed the adult kickball league. The league had 316 players and 22 teams. Revenue is just slightly outpacing expenses and the fees have not been increased since 2015. Post is recommending two leagues for next year – a recreational league with no referees at a cost of \$30/player and a competitive league with referees at a cost of \$35/player. This is an increase over the current rate of \$25/player.

Post reviewed the Grand Experience trip to Mackinac which had 40 attendees participating and the Movie Night at Stratford Woods with 77 cars in attendance. Post then shared that this year's Beautification Awards will be held virtually this year and aired on MCTV/MGTV.

6) Recreation fee update: Murphy reviewed the fee recommendations for 2021 which include the following changes:

- Increase adult softball fees by \$2.00 per player
 - Adult summer league to increase from \$31 to \$33 per player
 - Adult fall league to increase from \$21 to \$23 per player
- Increase kickball fees from \$25 per player to:
 - \$30 per player for recreational league
 - \$35 per player for new competitive league

Murphy shared that the next step in the recreation fee review process is to hold a public hearing at the December 1 Parks and Recreation Commission meeting for the Commission to receive input from the public on the proposed fees prior to making a recommendation on the fees to the City Council.

7) Parks & Recreation Master Plan - Survey review: Murphy reviewed the public input opportunities associated with the Master Plan update, including the in-person Farmers Market booth, the online Zoom open house and the online E-City Hall survey. Murphy reported 1,324 online surveys were completed and she spent time highlighting the survey summary. Murphy stated that the online survey comments had distinctive common themes which were used to help formulate the proposed goals and action items.

8) Parks & Recreation Master Plan – Proposed goals and action items: Murphy gave an overview of the eleven proposed goals, each with associated objectives, which were developed by consultant Pam Blough based on the current recreation inventory, data and the public input collected from the survey. Murphy then shared a list of action items that support the various goals, reflect staff input on needed park improvements and include the public's suggestions gathered through the public input methods. Murphy asked the Commissioners if they had any additional items for consideration at this time.

Murphy detailed the remaining steps in the Master Plan update process to include a presentation of the final draft of the plan to the Commission in December, followed by a 30-day public review period and concluding with a public hearing and final plan approval by City Council the end of January. Murphy will then file the completed plan with the Michigan Department of Natural Resources prior to the February 1 deadline.

The Commission discussed the proposed goals and action items. Billotti motioned to approve the goals and action items as proposed. Varela seconded the motion and the motion passed 7-0.

9) Project Reports

- a. **Miracle Field:** Murphy reported that staff is finalizing the contract with Three Rivers Corporation now. She is still hopeful work will begin in November, with general site excavation, installation of underground utilities and pouring of the building footings.

- b. **Central Park Pickle Ball & Tennis Court project:** Murphy shared that the project has been delayed due to concerns with the asphalt base. There are low spots and a few other flaws that need corrected before the court surfacing can be placed. This delay means the court surfacing will not occur until spring 2021. Murphy said that project designer Pam Blough is working with the contractor to come up with a good resolution to the asphalt concerns.

10) Old Business : None

11) New Business: None

12) Adjourn: Motioned by Billotti, seconded by Rankin to adjourn the meeting. Motion passed 7- 0. Meeting adjourned at 8:25 p.m.

Respectfully submitted,



Karen Murphy
Director of Public Services