

MBS INTERNATIONAL AIRPORT COMMISSION

March 19, 2020

MINUTES

The meeting was held in the Eugene F. Gwizdala Conference Room, 8500 Garfield Road, Freeland, Michigan 48623. Brad Kaye, Chairman, called the meeting to order at 1:30 p.m. Roll was called by Nicole Moses.

COMMISSIONERS

<u>Present</u>	<u>Absent & Excused</u>	<u>Staff</u>	<u>Guest</u>
Brad Gray		Jeff Nagel	NONE
Tim Morales		Amy Lusk	
John Milne		Nicole Moses	
Tom Ryder		James Canders	
Tom Herek			
Steve Arnosky			
Tom Miller, Jr.			
Brad Kaye			
Ernie Krygier			

PLEDGE OF ALLEGIANCE

MINUTES

Mr. Krygier made a motion to approve the minutes of the Regular Commission Meeting held on February 20, 2020. Mr. Arnosky seconded the motion. The motion was unanimously approved by the Board.

FEBRUARY 2020 WARRANTS AND CASH & INVESTMENT SUMMARY

Mr. Herek made a motion to approve the Warrant Registers for the February 2020 Payroll Advice Numbers 006663-006719, February 2020 Operations & Maintenance Check Numbers 047635-047678, 20-0012-20-0019 and February 2020 Cash and Investment Summaries. Mr. Ryder seconded the motion and the Board unanimously approved them.

PUBLIC COMMENT: NONE

PERSONNEL COMMITTEE UPDATE ON UNION NEGOTIATIONS

The current Collective Bargaining Agreement with the Teamsters expires on March 29, 2020. Airport staff and the attorney have been negotiating with the Teamsters Business Agent and employee representatives for a couple of months. Overall, the discussions have gone well and a tentative deal has been reached. The Personnel Committee discussed the terms of the new contract at their meeting on February 27, 2020. The committee voted to support the new contract and bring this to the full commission in March.

This item was eligible for closed session. At 1:33 pm Mr. Milne made a motion to enter into closed session. Mr. Krygier seconded the motion. The vote was 9 yeas and 0 nays; the motion carried.

At 1:40 pm Mr. Krygier made a motion to return from closed session. Mr. Gray seconded the motion and the motion passed unanimously. Mr. Herek made a motion to approve the new contract with the Teamsters. The motion shall also authorize the Chairman, or in his absence the Vice Chairman, to sign the related documents. Mr. Milne seconded the motion and the motion passed unanimously.

The following are highlights from the Collective Bargaining Agreement presented during the closed session:

1. Term
Three-year contract
2. Wages
 - a. \$300 lump sum upon ratification
 - b. 3% increase in April 2020
 - c. 2.5% increase in April 2021
 - d. 2% increase in April 2022
3. Health care
The airport commission will continue to pay the State “hard cap” amounts and the employee will pay the difference
4. Miscellaneous
 - a. Addition of a spring/fall light jacket option to the Maintenance and Custodial employees annual uniform allotment.
 - b. Amend the arbitration procedure to eliminate the use of Federal Mediation and Conciliation Service or American Arbitration Association and require use of the Michigan Employment Relation Commission.
 - c. Amend to allow employees to use sick leave for emergency medical care of a spouse, child or parent.
 - d. The Friday after Thanksgiving will now be a holiday for Mechanics, Maintenance and Custodial employees.
 - e. ARFF employees will receive an additional 12 hours of floating holiday (from 36 to 48 hours) and allow them to take the time in two, 6-hour blocks.

OLD BUSINESS

The PA 202 Corrective Action Plan for the Defined Benefit Plan is completed and will go to the Finance Committee for approval today and to the full board in April.

The 2019 Audit is wrapping up. Rehmann has been instructed to work from home and not meet with outside clients due to the Coronavirus. The presentation from Rehmann has been tabled until further notice. As of right now the only legislative deadline impacted by the audit is the reporting to the State by June 30th.

In coordination with the Personnel Committee, a compensation review of non-union employees is in progress and obtained quotes from two firms to conduct an independent review. Jacobsen Daniels was selected and under the \$10,000 Airport Manager's spending limit. Intended to be a 6-week study but that may vary. The Personnel Committee will continue to be updated and any recommendations will be brought to the full board.

Mr. Krygier reported from the Personnel Committee regarding the search for a replacement Airport Manager. The job title has been changed from "Airport Manager" to "Airport Director." The job opening has been posted with the AAAE trade association with a deadline of March 27th. Internal candidates are encouraged to apply. Applications will be prioritized and moved forward in the interview process. The Personnel Committee plans on narrowing the applicants and presenting to the full board with a recommendation.

NEW BUSINESS

An Executive Order from Governor Whitmer has been issued regarding the open meetings act. The airport staff will monitor the guidelines and make appropriate decisions going forward on future meetings. Virtual meetings may be in order to make decisions on essential business functions.

The airport is moving forward with the design of Taxiway Charlie in preparation for the 2020 AIP grant for the taxiway. As of now, the FAA is not delaying the application process so our 2020 grant application remains due May 1st.

The impact of the Coronavirus is present already at MBS. United has already cancelled 2 out of their 3 daily flights through the month of April. Delta has not announced any schedule changes as of now. Airlines are looking for ramp space to park aircraft and MBS has already shared rates with the airlines.

MBS is fighting hard to include airports in the national stimulus legislation. The airlines continue to receive assistance all while leaving out the airports that are serving them. National (AAAE) and State (MAAE) trade associations are in full support of airports being included in receiving federal aid. Any assistance in getting this message to those involved would be greatly appreciated. MBS has already been in direct contact with several representatives from Michigan. MBS has the potential to be impacted from all rates and charges including facility rentals, airline/car rental concession fees, parking fees and even AIP funding and PFC collections.

ADMINISTRATIVE MATTERS

The next regular meeting is scheduled for April 16, 2020 at 1:30 p.m.

ADJOURNMENT

There being no further business, Mr. Krygier made a motion to adjourn. Mr. Gray seconded and the Board unanimously passed the motion. The meeting adjourned at 2:04 p.m.

Ernie Krygier, Secretary