

**MINUTES OF THE REGULAR MEETING OF THE  
MIDLAND CITY PLANNING COMMISSION,  
TO TAKE PLACE ON TUESDAY, APRIL 28, 2020 7:00 P.M.  
MEETING HELD ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC**

1. The meeting was called to order at 7:00 p.m. by Chairman Mayville.
2. The Pledge of Allegiance was not recited by the members of the Commission due to the electronic format.
3. Roll Call

**PRESENT:** Bain, Mayville, Heying, Koehlinger, Sajbel, Broderick, Hanna and Rodgers

**ABSENT:** Pnacek

**OTHERS PRESENT:** Grant Murschel, Director of Planning & Community Development; Tadd Underhill, Manager of Information Service (meeting host); and four (4) others.

4. **Approval of Minutes**

Heying made a motion to approve the minutes of the regular meeting of April 14, 2020, seconded by Hanna. Vote on the motion:

Yeas: Bain, Mayville, Heying, Koehlinger, Sajbel, Broderick, Hanna and Rodgers

Nays: None

Motion carries 8-0.

5. **Public Hearings**

6. **Old Business**

- a. **Site Plan Review Process** – Murschel gave an overview of the proposed changes to the Site Plan Review Process as presented in the staff memo. This follows the directive by City Council from January.

The Commission discussed the proposed changes to the site plan review process, following on previous discussions earlier in the year. Changes to the administrative review, an appeals process and amendments to the bylaws were reviewed. Murschel indicated that if consensus was reached on the nature of the changes, a public hearing on a proposed text amendment would be scheduled for May 26, 2020.

7. **Public Comments** (unrelated to items on the agenda) – None.
8. **New Business** – None.
9. **Communications** – None.
10. **Report of the Chairperson**

**11. Report of the Planning Director**

Murschel indicated that Site Plan No. 399 has been sent back by City Council for further review and public input opportunity for the May 12 meeting.

**12. Items for Next Agenda – May 12, 2020**

a. **Site Plan No. 399** – Danbury Place

**13. Adjournment**

It was moved by Hanna and seconded by Rodgers to adjourn at 7:46 pm

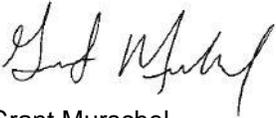
Vote on the motion:

Yeas: Bain, Mayville, Heying, Koehlinger, Sajbel, Broderick, Hanna and Rodgers

Nays: None

Motion carries 8-0.

Respectfully submitted,



Grant Murschel  
Director of Planning & Community Development

MINUTES ARE NOT FINAL UNTIL APPROVED BY THE PLANNING COMMISSION