

# MBS INTERNATIONAL AIRPORT COMMISSION

June 18, 2020

## MINUTES

The meeting was held in the Eugene F. Gwizdala Conference Room, 8500 Garfield Road, Freeland, Michigan 48623. Brad Kaye, Chairman, called the meeting to order at 1:30 p.m. Roll was called by Nicole Moses.

*Due to the COVID-19 Executive Orders issued by Governor Whitmer, board members and the public had the option to dial in via conference call to comply with the Open Meetings Act.*

Conference Call Details: Call: (408) 418-9388; Meeting #: 1265652183; Password: 62724776

## COMMISSIONERS

### Present

Brad Gray  
Tim Morales  
John Milne  
Tom Ryder (Dialed In)  
Tom Herek (Dialed In)  
Steve Arnosky  
Tom Miller, Jr. (Dialed In)  
Brad Kaye  
Ernie Krygier (Dialed In)

### Absent & Excused

### Staff

James Canders  
Amy Lusk  
Nicole Moses  
Jeff Nagel

### Guest

Colin Brinkman-RS&H  
David Joye-RS&H  
Jon Becker-MDN  
Angela Osmond-TSA  
(Dialed In)

## PLEDGE OF ALLEGIANCE

## MINUTES

Mr. Arnosky made a motion to approve the minutes of the Regular Commission Meeting held on May 21, 2020. Mr. Milne seconded the motion. The motion was unanimously approved by the Board.

## MAY 2020 WARRANTS AND CASH & INVESTMENT SUMMARY

Mr. Gray made a motion to approve the Warrant Registers for the May 2020 Payroll Advice Numbers 006837-006871, May 2020 Operations & Maintenance Check Numbers 047788-047824, 20-0041-20-0048 and May 2020 Cash and Investment Summaries. Mr. Arnosky seconded the motion and the Board unanimously approved them.

PUBLIC COMMENT: NONE

## ACCESS CONTROL AND CCTV SYSTEM REPLACEMENT BID APPROVAL

The current access control system and CCTV systems were installed at MBS in 2012 as part of the terminal construction project. These systems manage all security doors/gates and provide video footage at key locations. Both systems are necessary to ensure compliance with TSA regulations regarding airport security. Due to the age of the systems we are starting to see key mechanical components fail and replacements are becoming more difficult to acquire. Additionally, some of the software components are no longer supported by the end of 2020.

In a recent discussion with the FAA it was recommended MBS apply for Airport Improvement Program funds in 2020 to replace these aging and obsolete components. Due to COVID-19 funding, all eligible 2020 AIP funds are paid at 100% federal dollars with no local share. The project will only commence once the grant funds are awarded by the FAA.

The project bid closed on June 12, 2020 and the Airport received bids from the following bidders:

- Master Electric - \$156,350.00
- Convergent Technologies - \$218,000.00
- Johnson Controls - \$241,814.18
- Allied Universal - \$318,491.00
- Summit Fire Protection - \$359,846.00

Master Electric was the lowest bidder at \$156,350.00 and meets all the qualifications necessary for this project.

Discussion was held regarding if TSA has a preferred system, brand or vendor requirement and the answer is that they do not. Also, the current system is starting to show its age. Some of the minor components have already failed and the system software will no longer be supported as of the end of 2020. If the grant funding is not approved, the replacement of the server will have to be addressed. The cost could be around \$50,000.

Mr. Milne made a motion to approve the bid from Master Electric for replacement of the access control and CCTV systems for the cost of \$156,350.00 and add this project to the 2020 AIP grant application to be submitted on June 18, 2020. Mr. Gray seconded the motion and the motion passed unanimously.

## SNOW REMOVAL EQUIPMENT LOADER PURCHASE

MBS currently has two loaders authorized by the FAA as snow removal equipment. The older unit was purchased in 1994 and is well beyond the anticipated useful life of 10 years. In order to ensure adequate snow removal operations the Airport is looking to replace this aging unit.

This purchase was also discussed with the FAA and it was their recommendation the Airport add this purchase to the 2020 AIP grant application. Funding for the loader would also meet the 100% federal funding with no local share. The purchase of this equipment will only occur if the grant funds are awarded by the FAA.

The equipment bid closed on June 12, 2020 and the Airport received bids from the following bidders:

- Deere & Company - \$116,160.24 (R&P Rear Axle)
- Deere & Company - \$115,373.30 (Flange Rear Axle)

Deere & Company was the only bidder for this project and meets all the qualifications necessary. The Airport would like to purchase the R & P rear axle model since it will allow for greater flexibility in equipment operations. There are no concerns with Deere being the only bidder since the company holds the State of Michigan and MIDeal contract pricing, guaranteeing the lowest possible price.

Discussion was held regarding the disposal of any equipment that is at the end of its useful life. MBS would follow the guidelines established by the FAA for any equipment that was purchased with AIP funding.

Mr. Milne made a motion to approve the bid from Deere & Company for an SRE Loader for the cost of \$116,160.24 and add this project to the 2020 AIP grant application to be submitted on June 18, 2020. Mr. Arnosky seconded the motion and the motion passed unanimously.

#### RESOLUTION OF APPRECIATION FOR AIRPORT MANAGER JEFF NAGEL

### **MBS International Airport Commission Resolution of Appreciation**

*The MBS International Airport Commission*  
**honors the service of**

**JEFFREY A. NAGEL, AAE**

**who was first appointed as Assistant Airport Manager at MBS in June, 2002 by Betty Owen. After working under her direction for eighteen months he was named Airport Manager in February, 2004.**

During his tenure as Airport Manager, Jeff was involved with many high value projects at MBS. Over the course of sixteen years Jeff greatly increased the fleet of snow removal and ARFF equipment at MBS in order to ensure the airport remained operational even in the harshest conditions. Jeff also worked with tenants to get two new corporate hangars built and three others refurbished. Inarguably his biggest accomplishment was the construction of a new air carrier terminal on the north side of the airport and the subsequent demolition of the old terminal. These improvements will help the airport succeed for many years to come.

Jeff also understood the value in cooperation with agencies within the state of Michigan. He was highly active within the Michigan Association of Airport Executives. Jeff served on their executive board for many years in various capacities, eventually serving as MAAE president for a year. Additionally, Jeff constantly maintained a close relationship with both the Michigan Department of Transportation Aeronautics and the Regional FAA Offices in an effort to improve the overall standing of MBS within the State of Michigan.

Jeff's retirement will definitely be felt amongst the staff, his industry peers, and Commission members. His leadership, friendship, and genuine concern for the people he worked with was evident in everything he did.

This Resolution of Appreciation was unanimously adopted at a regular meeting of the MBS International Airport Commission on June 18, 2020 and shall be retained in the permanent minutes of the commission.

### **MBS INTERNATIONAL AIRPORT COMMISSION**

#### **Bay County**

*Ernie Krygier Jr.*

*Tom Ryder*

*Tom Herek*

#### **City of Midland**

*Brad Gray*

*Brad Kaye*

*Steve Arnosky*

#### **City of Saginaw**

*Tim Morales*

*John Milne*

*Tom Miller*

*Amy Lusk, Airport Attorney*

Mr. Krygier made a motion to approve the Resolution of Appreciation for Jeffrey A. Nagel, AAE. Mr. Gray seconded the motion and the motion passed unanimously.

#### **OLD BUSINESS**

The Taxiway Bravo construction project is fully underway.

#### **NEW BUSINESS - NONE**

#### **ADMINISTRATIVE MATTERS**

The next regular meeting is scheduled for July 16, 2020 at 1:30 p.m.

#### **ADJOURNMENT**

There being no further business, Mr. Arnosky made a motion to adjourn. Mr. Gray seconded and the Board unanimously passed the motion. The meeting adjourned at 2:04 p.m.

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James Candors, Assistant Secretary