



City of Midland
Application for Administrative Site Plan Review

Submission Date: _____

Property Owner: _____

Mailing Address: _____

Phone number: (____) _____ Addt'l. phone: (____) _____

Email address: _____

Owner's Signature: _____

Applicant Name (if not owner): _____

Mailing Address: _____

Phone number: (____) _____ Addt'l. phone: (____) _____

Email address: _____

Applicant's Signature (if not owner): _____

Architect, Engineer, Attorney or other professionals associated with the project:

Contact: _____

Address: _____

Phone number: (____) _____ Addt'l. phone: (____) _____

Email address: _____

Address of property: _____

Tax ID Number (parcel code): _____

Legal description of property (or attach to application):

Lot Area: _____ Lot Depth: _____ Lot Width: _____

Current zoning of parcel: _____ Current use of parcel: _____

Proposed use of parcel: _____

Name of proposed development (if applicable): _____

Square feet of gross floor area: _____

Square feet of usable floor area: _____

Review comments and/or approval from County, State, and Federal agencies. Copies of letters or approval forms should be submitted with the site plan application.

The following items must also be included with this completed application:

1. One (1) completed and signed copy of the Application for Administrative Site Plan Review,
2. One (1) legible copy of the site plan on at least 24 inches by 36 inches, one (1) copy of the site plan on sheets at least 11 inches by 17 inches, and one (1) digital copy of the site plan. See the attached Site Plan Review Checklist (Section 27.05) for specific details of what must be included on the Site Plan. The Site Plan must comply with the Standards of Site Plan Approval (Section 27.06).
3. Evidence shall be submitted to show that the plans have been submitted to governmental agencies that have jurisdiction over any part of the development, including, but not necessarily limited to: Midland County Road Commission, Midland County Drain Commissioner, Midland County Health Department, Michigan Department of Transportation, Michigan Department of Natural Resources, and the Michigan Department of Environmental Quality.
4. The required review fee of \$250 as established by Chapter 21 of the City of Midland Code of Ordinances.